

College of Micronesia – FSM – Overall-Performance reporting

Department/Division/Campus:		Period:	2nd Quarter 2009 (January 1, 2009 to March 31, 2008)
------------------------------------	--	----------------	---

<p>FSM Strategic Development Plan Goal 4: to allow FSM student6s to complete postsecondasry education to assist in the economic and social development fo the FSM.</p> <p>Mission Statement Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.</p> <p>Values Learner-centeredness, professional behavior, innovation, honesty and ethical behavior, commitment and hard work, teamwork and accountability</p> <p>Strategic Goals</p> <p>The College of Micronesia-FSM, through a cycle of assessment and review, will continuously improve to meet or exceed current accreditation standards and will:</p> <ol style="list-style-type: none"> 1. Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively; 2. Provide institutional support to foster student success and satisfaction; 3. Create an adequate, healthy and functional learning and working environment; 4. Foster effective communication; 5. Invest in sufficient, qualified, and effective human resources; 6. Ensure sufficient and well-managed fiscal resources that maintain financial stability; 7. Build a partnering and service network for community, workforce and economic development; 8. Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity; and 9. Provide for continuous improvement of programs, services and college environment. <p>College web site: www.comfsm.fm IRPO web site: http://comfsm.fm/national/administration/VPA/researchdocs/irpo.html For additional information contact: rschplanning@comfsm.fm</p>

Strategic goal 1: Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively

Objectives	Accomplishments	Comments/additional detail
1A: Promote quality teaching and learning-centered	[President] Continue to monitor the enrollment management indicators to make	

<p>behaviors and environments for the six campuses</p>	<p>sure that all campuses are complying with them.</p> <p>[VPCRE] CES Pohnpei Agents are assisting with Agriculture Instruction</p> <p>[Kosrae Campus]</p> <ul style="list-style-type: none"> • Sixteen vocational, 6 education including 2 third year, 17 general education are offered in Spring 2009 <p>Pohnpei Campus]</p> <ul style="list-style-type: none"> • Organization and naming of a math club to promote students' interest in math. • Landscaping club conducted fundraising and recruitment activities. • Agriculture students continued to promote the agriculture program by having an agriculture day where parents, supporters, and other students participated. • T&T Student Club selected to assist with preparing and organizing activities for the upcoming T&T Annual Exhibit. <p>[Yap Campus] <u>Spring 2009</u></p> <ul style="list-style-type: none"> - 42 courses are offered with 4 labs <p>Remedial/Developmental courses offered = 15 Voc. Ed courses = 7 Degree courses = 17 HATP = 3 # Degree Students = 78 # Certificate Students = 123 New students = 19 Continuing = 174 Returning = 8 # Male = 92 # Female = 109</p> <p>Full time status = 108 (54%); ¾ time status = 35 (17%); ½ time status = 34 (17%); Less than ½ time status = 24 (12%)</p> <ul style="list-style-type: none"> - Total LRC collection as of Jan. 2009 = 7,494 - Received 58 volumes from the Book house. - Catalogued and carded 200 volumes of the newly acquired books. - Received from McGraw Hill another free set of Instructor's manuals. - Received History of Micronesia 5-part DVD series - Renewed subscription to 23 titles of periodicals - Downloaded and printed 8 titles of digitized resources regarding Micronesian Government and Culture. 	<p>[VPCRE]</p> <ul style="list-style-type: none"> • The new certificate in Agriculture program at Pohnpei Campus is contracting the CES agents to support through teaching of specific courses.
--	---	---

Assessment for instructional programs continues with Jon Berger taking the lead. More and more faculties are working with Jon to do course and program assessment. These are done in collaboration with Directors, IRPO & Academic Programs.

[Kosrae Campus]

- A cohort of seventeen 3rd year certificate students has begun it first 2 courses in spring 2009.

[Pohnpei Campus]

Pilot testing supplemental instructions in certain T & T, math, and ESL courses; a strategy for improving students' performance in their classes.

[VPIA]

National Campus

Offering 166 classes for Spring 09 semester.

39 full-time faculty

11 part-time faculty

6 UOG Partnership BA students placed in Student Teaching for Sp '09 semester with cooperating teachers at local elementary school.

Increased enrollment from 2 to 8 for AS in Agriculture majors for Sp '09 semester.

Increased enrollment in Certificate in Agriculture and Food Technology program at Kosrae to 29, Pohnpei campus 7

Selected 6 new students to participate in the "Teacher Corps" program at national campus for total of 20.

SEPPIE staff development program for special education teacher's project granted extension for one year.

- Curriculum Committee met 4 times.
- 4 course outlines were revised,

- 3 new course outlines were recommended for approval,
- AA in Teacher Preparation Program was modified,
- One new program- Nursing Program was recommended for approval and substantive change report prepared for transmittal to ACCJC.

[Pohnpei Campus]

- Revised proposal to modify the Career Education in Auto Mechanic program is being reviewed before resubmitting to the Curriculum Committee.
- Reviewed and proposed modification of courses for Secretarial Science and Bookkeeping programs.

[FMI]

Evaluation -- All the courses in fishing have gone through the evaluation process and have been completed. Other courses offered which have been evaluated are MWD 100 – Enabling English, MWD 101 Basic Bridge Procedure, MWD 102 – Basic Seamanship, MM 175 – Small Vessel Stability, MM 175 – Navigation and Position Determination, MLR 100 -- Marine Legislation and Regulations*, and SPC 005 – Social Responsibility*. Evaluation for the rest of the navigation and engineering courses are continuing.

(*Courses have not gone through the Curriculum Committee).

Students’ evaluation of their instructors is also ongoing. These exercises are quite interesting.

LRC Activities (January – March 2009)

Programs/Services

	CC	FMI	KC	PC	NC	YC
Patrons usage		117	5852	8,031	6974	
Reserved materials		0	0	47	39	
Materials		0	679	242	602	

[Kosrae]

	<table border="1"> <tr> <td>circulated (all)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Visitors using computers</td> <td></td> <td></td> <td></td> <td>4</td> <td>21</td> <td></td> </tr> <tr> <td colspan="7">LRC computer usage (January – March 2009)</td> </tr> <tr> <td></td> <td>CC</td> <td>FMI</td> <td>KC</td> <td>PC</td> <td>NC</td> <td>YC</td> </tr> <tr> <td>General application</td> <td></td> <td></td> <td>253</td> <td>366</td> <td></td> <td></td> </tr> <tr> <td>Reference</td> <td></td> <td></td> <td>413</td> <td>0</td> <td></td> <td></td> </tr> <tr> <td>Email</td> <td></td> <td></td> <td>240</td> <td>0</td> <td></td> <td></td> </tr> <tr> <td>Technical assistance</td> <td></td> <td></td> <td>5</td> <td>49</td> <td></td> <td></td> </tr> <tr> <td colspan="7">LRC Reference Encounters (January – March 2009)</td> </tr> <tr> <td></td> <td>CC</td> <td>FMI</td> <td>KC</td> <td>PC</td> <td>NC</td> <td>YC</td> </tr> <tr> <td>Reference encounters</td> <td></td> <td></td> <td></td> <td>14</td> <td></td> <td></td> </tr> </table>	circulated (all)							Visitors using computers				4	21		LRC computer usage (January – March 2009)								CC	FMI	KC	PC	NC	YC	General application			253	366			Reference			413	0			Email			240	0			Technical assistance			5	49			LRC Reference Encounters (January – March 2009)								CC	FMI	KC	PC	NC	YC	Reference encounters				14			<ul style="list-style-type: none"> • Catalogued 135 new acquisitions • Dr. Rufino Mauricio visited the Library on 2/20/09 • A total of 128 reference materials were discarded due to termite infestation. <p>Catalogued 105 CRC materials, 4 general works, and 4 fictions.</p>
circulated (all)																																																																															
Visitors using computers				4	21																																																																										
LRC computer usage (January – March 2009)																																																																															
	CC	FMI	KC	PC	NC	YC																																																																									
General application			253	366																																																																											
Reference			413	0																																																																											
Email			240	0																																																																											
Technical assistance			5	49																																																																											
LRC Reference Encounters (January – March 2009)																																																																															
	CC	FMI	KC	PC	NC	YC																																																																									
Reference encounters				14																																																																											
<p>1B: Make developmental courses an institutional priority</p>	<p>[VPA] Ensured that improvement efforts in developmental education were funded under the VPIA's office during FY 2009 budget preparation.</p> <p>[VPIA] The Developmental Ed. proposal has been reviewed by the Recruitment, Admission and Retention Committee and by the Finance Committee. The proposal is back with the curriculum</p>	<p>[VPA] The majority of our students belong to this category.</p>																																																																													

	<p>committee for final recommendation to the President.</p> <p>[Pohnpei Campus] Majority of the courses offered this semester are developmental in nature.</p> <p>[FMI] Two new courses, MLR 100 Marine Legislation and Regulations and SPC 005 Social Responsibility, have just been completed and, while they have not been approved by the Curriculum Committee, they were offered on trial.</p> <p>[Yap Campus]</p> <ul style="list-style-type: none"> - 15 developmental courses offered this fall - English course outlines at YHS have been rewritten into SLO format. <p>A team at Yap Campus is working with DOE to establish a working group with representatives from both sides to work toward having “better prepared high school students for college courses.” This is a challenge.</p> <p>[Kosrae Campus] Eleven developmental courses are offered in Spring 2009 including 2 math, 1 science, and 8 English.</p>	
<p>1C: Enhance faculty involvement in the college</p>	<p>[VPA] Recruited faculty to attend standing committees that the VPAS chairs.</p> <p>[VPCRE] Staff involvement in the College, and need for increased participation and cooperation.</p> <p>[Pohnpei Campus] A significant number of the teaching faculty participated in the staff development and career day activities.</p> <p>[FMI] Printing for the courses to be offered during the Summer months have been completed, thanks to the efforts of those few students who helped Santus completed the job.</p>	<p>[VPCRE] VP-CRE office and some state level staff participate in Cabinet, Board of Regents, Assessment, planning and restructuring meetings CRE Committee, and other Standing Committee Meetings.</p>

	<p>[Yap Campus]</p> <ul style="list-style-type: none"> - Faculty workshops on Active Learning done twice a month for all faculties during fall 2008 semester. During this spring semester, faculty workshops are planned for each month. Main theme / topic is: Course assessment. - All 10 full time faculties are participating in the Standards Committees as well as other standing committees. <p>Faculties are also involved in planning and implementation of student activities as well as academic advising.</p> <p>[Kosrae Campus]</p> <p>Two faculty members were involved in recruitment process of an English instructor. On staff development day, they Mrs. Raisinghani and Mr. Mike delivered sessions on student learning and learner-centered strategies.</p>	
--	---	--

Strategic goal 2: Provide institutional support to foster student success and satisfaction

Objectives	Accomplishments	Comments/additional detail																												
<p>2A: Promote strategic enrollment management for the college</p>	<p>Spring Enrollment 2009 (final)</p> <table border="1" data-bbox="537 898 1272 1027"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>M</td> <td></td> <td>36</td> <td>134</td> <td>288</td> <td></td> <td></td> </tr> <tr> <td>F</td> <td></td> <td></td> <td>89</td> <td>258</td> <td></td> <td></td> </tr> <tr> <td>T</td> <td></td> <td>36</td> <td>223</td> <td>546</td> <td></td> <td></td> </tr> </tbody> </table> <p>[President] Signed 20 personnel contracts for maintenance and security staff at campuses for maintenance and security at campuses. Signed the contract on rewiring of Chuuk Campus so the whole campus can be hooked up to a bigger generator.</p> <p>[VPA]</p> <ul style="list-style-type: none"> Continued to work with appropriate offices at all campuses to ensure that facilities, amenities, personnel, etc..., at each campus fall in line with established enrollment management standards. 		CC	FMI	KC	PC	NC	YC	M		36	134	288			F			89	258			T		36	223	546			<p>[VPA]</p> <ul style="list-style-type: none"> Still a work in progress – some campuses are below standards and need to be uplifted for equity purposes. Caution: emphasis on State campuses should not overshadow the needs of the national campus. Filling positions at state campuses remains a challenge due to lack of qualified personnel.
	CC	FMI	KC	PC	NC	YC																								
M		36	134	288																										
F			89	258																										
T		36	223	546																										

[FMI]

The Recruitment Officer left Yap on March 15th for Kosrae, Pohnpei and Chuuk to recruit new students for Fall 2009, and back on Yap on April 2nd. This was the longer leg of his recruitment trips as he had attempted to take a shorter one earlier through the Yap neighboring islands to recruit students from the two high schools in Woleai and Ulithi. Due to an engine breakdown, the ship was only able to make it to Ulithi, and so recruitment was only done at OIHS Ulithi. The ship left on 24th and returned on the 28th February 2009.

[Yap Campus]

- Fall 2008:
 - Total Student enrolled = 211 Total Credits = 2,121
 - Tl. Degree = 78 Tl. Certificate = 123
 - Freshmen = 38; Sophomore = 40
 - New = 19; Continuing = 174; Returning = 8
 - < ½ time = 24; ½ time = 34; ¾ time = 35; FT = 108
- Male = 92; Female = 109

[Student Support Services (SSSP)]

1a. SSS enrollment for Spring 2009 is 144 students

[VPSS]

- VPSS and the Enrollment Management Working Group (EMPWG) met 5 times during the quarter to finalize the
- Marketing and Recruitment Plans to be used during the spring recruitment trips to the states in order to recruit high school seniors and others who may be interested in enrolling in fall 2009.
- The EMPWG conducted a training workshop for the recruiters that were tasked to visit all the high school seniors in the states to recruit for fall 2009 enrollment. State Campuses were visited as well for the state campus students who may want to challenge the test again for degree programs.
- VPSS office organized and oversaw the administration of the COMET at all high schools in the nation and state campuses for fall enrollment. Over 16 hundred students were tested during the 4 week period from end of February to end of March.
- VPSS office oversaw the correction of the COMET that was administered in Feb and March 2009. Contracts were cut to pay

[SSSP]

1a. Gender: Female-94, Male-50

State/address: Chuuk- 29, KOS – 7, PNI – 87, Yap – 20

2b. Degree Programs: AG – 1, BU – 25, CIS – 30, HCOP – 19, HTM – 2, LA – 31, and MR – 11, MS – 1, MST – 17, TP – 7

the 14 essay readers and 4 staff that was contracted to hand scores the math and the Reading and Vocabulary tests.

- The Beta Omicron Upsilon Chapter inducted 8 new members of the society during February 2009. The honor society also met weekly to talk about activities and objectives of the club and to talk about the upcoming international convention in April in order to send 2 students and 1 faculty to the convention.

[VPCRE]

Recruitment of Agricultural Students at High School and Gen. Education levels

Pohnpei Campus

Continued to provide essential support services to students including academic, financial, and personal counseling.

[Admissions and Records]

1. Processed (a) 46 applications for readmission, (b) 16 applications for admission into a second degree, (c) 35 applications for admission into the TYC in Teacher Preparation-Elementary program, (d) 2 applications for admission into the TYC in General Business or Accounting Program, and (e) 1 new admission.
2. Processed add/drop requests of students attending national campus for the 2009.1 term.
3. Processed withdrawal requests of students/faculty (system wide) for 2009.1 terms.
4. Processed and released mid-term deficiency reports (system wide) for 2009.1 terms.
5. Processed 289 academic transcripts to support (a) transfer or admission to four-year HEs, scholarship applications, job applications, and others;
6. Prepared 266 academic dossiers of students;
7. Processed 10 degrees/certificates as proofs of successful program completion;
8. Released 21 degrees/certificates to graduates as proofs of successful program completion;
9. Processed and released 28 certificates of enrollment to support scholarship applications and others;
10. Processed and released 35 certificates of attendance for

[VPCRE]

Funding from CariPac Grant

	<p>FSM Social Security; and 11. E-certified (enrollment verifications) 4 U.S. veterans with the VA office.</p>	
<p>2B: Become more student-centered in the development of specific college system policies and procedures</p>	<p>[VPA] Administrative decisions were first evaluated for their “student-centeredness” whenever possible. There is still a lot of work needed to have a mind set for all employees working for the college to establish policy gearing toward student-centeredness.</p> <p>[VPIA]</p> <ul style="list-style-type: none"> • SS 220 Contemporary Issues, AR 101 Introduction to Art, EN 203 Drama now accepted by UOG, • SS 195 Micronesian Cultural Studies, EN 209 Intro to Religion are being prepared for distance ed. courses taught in conjunction with SDSU • Curriculum Committee made recommendations for revised attendance policy which was shared with college community. <p>[VPSS] The Student Services Committee met 4 times during the quarter to discuss the new procedures for the alcohol policy, the new guidelines for the student activity fee requests, the assessment plans and reports from the student services offices and activities, debrief the spring registration process, and finalize the activities for the 2009 Founding Day.</p> <p>[Pohnpei Campus] Partnership with 11 community employers to employ 25 students for Spring 2009 Work Study Program.</p> <p>[Yap Campus]</p> <ul style="list-style-type: none"> - Advisement of students is done continuously this semester. A listing of all students is posted with the names of their respective advisors. Only faculty and student services staff are academic advisors. - Students are encouraged to take advantage of tutoring program. 	<p>[VPA] Have encouraged policy development to address the issue of student centeredness.</p> <p>[VPIA] Current policy requires students be dropped from class if more than 6 absences for M-W-F class and 4 for Th-TH. New policy would eliminate this provision. Faculty can develop attendance policy per class.</p>

	<p>Students during registration were also encouraged to sign up for the tutoring program. Tutoring program for this semester has not started due to difficulty in recruiting good tutors. 2 have been identified and awaiting contract approval.</p> <ul style="list-style-type: none"> - Out of 211 students enrolled, 63 (31%) were on Early Warning Deficiency Report from all faculty. A total of 4 students have withdrawn completely. 2 of these students have been awarded AusAID to study at USP in Suva, Fiji. - Announcements and policies are posted in classrooms, lab, and student areas for public awareness. - <u>Workshops / Seminars held:</u> - Advisement workshop for all advisors - Financial Aid workshop for UB students (seniors) - Reproductive Health - TB Awareness Day - Teen pregnancy - TB & Anxiety workshop for Peer Educators - Test Anxiety workshop - Study Skills seminar - Danger of Inhalants - Anemia - Tobacco - Career Games with Upward Bound students - <u>Student activities:</u> - General Assembly at start of semester for all - Welcoming luncheon - Ice Cream Social - UB Club consisting of students who were participants in the UB program. Through this club, UB staffs continue to monitor their progress and provide counseling and tutoring when needed. <p>Founding Day was held April 1st on campus. It was a day filled with fun and cultural activities for all. Music entertainment was provided by many talented students from the campus. Great participation from students, faculty, and staff. The whole day event was successfully coordinated by the campus SBA and students with advice and guidance from the staff.</p>	
<p>2C: Promote timely college tenure and graduation of students with mastery of array of core learning</p>	<p>[Peer Counseling]</p> <ul style="list-style-type: none"> • A total of 969 students were counseled during the 2nd quarter of 2009 ; 372 of which were family planning, 68 for financial aid, 	<p>[Peer Counseling]</p> <p>*There is a drastic decreased of 48% of counseling this quarter compared to last quarter. Two factors are contributing to this drop; Family Planning report from the</p>

objectives, including civic-mindedness and self-value

45 for substance abuse, 57 for personal, and 402 were others. There were 25 students reported for tutoring

January – March 2009 # of Counseling Contacts

	CC	FMI	KC	PC	NC	YC
M		22	101	46		58
F			153	79		91
T		22	254	125		149

College Total:

SEG SEOG/CWS Spring 2009 (#/Amount)

	CC	FMI	KC	PC	NC	YC
M	27	28	17	11,000	139	30
F	18		11	9,400	174	19
T	45/6,6 39	28/10, 743	28	20,400	313/49 721	49

SEG SEOG/ Spring 2009 (#/Amount)

	CC	FMI	KC	PC	NC	YC
M		36			47/32, 522	Na
F					41/28/ 700	Na
T		36			88/61, 222	36

[SSSP]

1. To promote graduation and learning objectives of students, various academic support services and activities were provided during this reporting period.

nurses is not included anymore since they also submit report, and since our move (beginning of March) not so many students come to our center.

*There is an increased of 31.6 tutorial services done at our center compare to last quarter.

[SSSP]

1. Following are types academic support services and activities/workshops participated by students and the outcomes:

No. of students	Activity	Accomplishments
13	Academic	As a result of advising by

			Advising	counselors, students (freshmen) on academic and financial probation have a better understanding of the consequences should they fail to complete 24 credits by end of the academic year after advising
		3	FA Counseling	Students were able to understand how to calculate their credit hours & courses against their financial aid. Have a better understanding between PAP and CAP.
		26	Study Marathon sessions	Students learned study tips to aid in their preparation for exams.
		61	Tutoring	Students gained addition information to supplement and performed better than those who did not receive tutorial in the same courses.
		24	Computer Assisted	Students were able to learn new techniques to work efficiently on their class work
		78	Spring General Assembly	--Students were able to understand the content of spring act. Calendar. --New participants

2. Support services provided during the month of March.

3. On March 11th and 25th, two workshops were presented by Patty Kelly and Marian Medalla respectively.

4. Part of the improvement on civic mindedness activities, SSS participants visited the Sokehs Ridge to learn about the history of that site and also pick up trash as part of their community services.

		introduced to current participants thru the games and exercises provided.
67	Healthy Relationship Workshop	Students learned how to recognize healthy and unhealthy relationships. The evaluation survey showed that 95% strongly agreed that the workshop being informative and interesting.

2. Academic support services provided and accomplished during the month of March 2009

Types of services	# of students
Counseling	18
Advising	98
Individual Tutoring	58
Group tutoring	17
Professional tutoring	22
Computer Assisted	17
Study marathon	32

3. Academic Workshops and # of attendees

Reading Skills	54
Money Management	53

4. This is the first scheduled trip were 31 SSS students participated. 95% of these students was their first time to visit the ridge. 18 students from Pohnpei, 1 KOS, 2 Yap, 10 CHUUK

	<p>[Kosrae Campus]</p> <ul style="list-style-type: none"> Tutoring program was implemented to assist students in their studies. A tutoring coordinator was designated and 4 peer tutors hired. 	
<p>2D: Develop a student-friendly campus environment that encourages and enables students to be health conscious</p>	<p>[VPA]</p> <ul style="list-style-type: none"> Support student activities that encourage student’s participation in health related matters. Encourage the college nurse to work on promoting collaboration efforts with the community to bring information relating to health issues to campus. Visited Chuuk campus and recommended that all classrooms be put on air conditioning system due to the amount of dust students have to put up with during the day. The plan was to shut all of the louvers and install split unit air conditioners so to keep the students learn in a healthier environment. <p>[Peer Counseling]</p> <ul style="list-style-type: none"> Participants during our outreach activities and planned events are increased by 47.4% compare to last quarter. Within the 3 months period, we distributed 4,584 brochures to our centers and during all outreach activities. We distributed more this quarter (83.4%) than last quarter. <p>[Student Life-Sports & Recreation]</p> <ul style="list-style-type: none"> 2009 COM-FSM Founding Day Ball Games started early in the Month of January 2009 and 47 student teams 	<p>[Peer Counseling]</p> <p>*Our events for this quarter are focused mostly on Reproductive Health/Family Planning and some communicable diseases.</p> <p>*The brochures given were on the above topics.</p> <p>[Dispensaries]</p> <p>♦ <i>Number of visits to the Dispensary during the reporting period:</i></p> <p>Of the total number of 1, 276 visits reported during this period, 165 sought treatment for the flu/cold syndrome, 87 sought treatment for minor injuries, 182 sought treatment for generalized aches/pains/headaches, 39 sought treatment for eye/ear/nose-related problems, 77 sought treatment for skin diseases/infections, 36 sought treatment for gastro-intestinal (GI) related problems, 141 were counseled and provided information on reproductive health and other health-related problems, 33 requested usage of family planning/contraceptive methods, 58 were screened and counseled for STIs, 18 received the influenza immunization, 94 were screened for Non-Communicable diseases such as diabetes,</p>

compete in this tournaments.

- Teams participate in the tournament are team from Pohnpei National Students Organization, Pohnpei Campus Students Organization, Kosrae Students Organization, Chuuk Students Organization, Yap Students Organization, PingMok Students Organization, Mortlock Students Organization, and Nukap Students Organization.
- This year 2009 Ball Games comprises 8 teams in Men’s Basketball, 8 teams in Women’s Basketball, 8 teams in Men’s Volleyball, 8 teams in Women’s Volleyball, 8 teams in Men’s Softball, and 7 teams in Women’s Softball.

In other Sports:

- Pohnpei State Open Leagues:
- * 4-COM-FSM National student teams participate in the basketball tournament.
1-team in mens basketball, 1-team in womens basketball, 1-mens team in volleyball and 1-womens team in volleyball.
- * 1-Staff Coed Team in volleyball Department League, 1-Staff Coed Team in volley Master League, and 1-Staff Mens Softball team in Department League.

- Sokehs Municipal Softball Open League:
1-team combination of staff, students & faculty is competing with 10 teams or more.
- 2009 Founding Day Events:
Teams participate and compete in the 2009 Founding Day Parades and Dance are: PNI national Students Organization, PNI Campus Students Organization, Kosrae students Organization, Chuuk Students Organization, Mortlock Students Organization, PingMok Students Organization, Yap Students Organization, Nukap Students Organization, Sapwuafic Students Organization and one community group only participate in the dance performance.

Due to limited time permitted to run a single round robin and a double elimination for all the student organizations participating in our Founding Day 2009 ball games to determine 1st place to 8th place, I will only report on the 1st, 2nd and 3rd places.

hypertension and obesity etc. 61 were screened, counseled and provided information on Communicable diseases such as Leprosy, TB etc. 134 sought treatment for health maintenance and/or prophylaxes. 52 were referred to other health clinics/agencies and 99 were for various reasons.

[Yap Campus]

NOTE: A Career Day was held last week with representative’s agencies and private sector. Short presentations were given by each rep regarding functions of each agency and kind of jobs needed now and in the future.

January – March 2009 # usage of PC Gym

	Jan.	Feb.	March
M	205	714	461
F	73	139	111
T	278	853	572

- Standing and Results of 2009 Founding Day Ball Games:

Men's Basketball

1. Chuuk Students Organization 1st
2. Kosrae Students Organization 2nd
3. Mortlock Students Organization 3rd

Women's Basketball

1. Pohnpei National Students Organization 1st
2. Yap Students Organization 2nd
3. Chuuk Students Organization 3rd

Men's Volleyball

1. Pohnpei Campus Students Organization 1st
2. Pohnpei Students Organization 2nd
3. NuKap Students Organization 3rd

Women's Volleyball

1. Pohnpei National Students Organization 1st
2. Pohnpei Campus Students Organization 2nd
3. Yap Students Organization 3rd

Men's Softball

1. PNI National Organization 1st place
2. PNI Camp Organization 2nd place
3. Kosrae Student Organization 3rd place

Women's Softball

1. PNI National Organization 1st place
2. Yap Organization 2nd place
3. Chuuk Students Organization 3rd place

- Standing and Results of 2009 Founding Day Float

1. Kosrae Students Organization 1st place
2. Spawuafik Students Organization 2nd place
3. Yap Students Organization 3rd place
4. Pohnpei Campus Students Organization 4th place
5. NuKap Students Organization 5th
6. Chuuk and Pohnpei National tied at 6th place
7. PingMok Students Organization 7th
8. Mortlock Students Organization 8th place

Accomplishments in January to March 2009

- Participated in some COM-FSM National Sub-Committee meetings

- Participated in some Pohnpei State Planning and Organizing of the Pohnpei State Games and FSM Games
- Continuing Advise/Encourage COM-FSM National SBA, and Student Organizations
- Assist SBA and student clubs in preparation of sports and social functions, etc.
- Preparation and set-up for group meetings, conferences held at the sports center
- 2009 Founding Day Ball Game and Number of games accomplished January 2009 to March 2009 total games in the round robins, semi finals and championships in basketball men/women, volleyball men/women, and softball men/women in this reporting period 939 games.
- Preparation and set-up 2009 Founding Day Events at the Pohnpei State track & field, many works done in the field such as; cut grasses, set up stage, tents, sound system, clean grand stand, clean up the field.

Programs Conducted @ the Sports Center January 2009 to March 2009

- COM-FSM Security Aikido Training
- ESS 102 V, ESS 102B, PE method, ESS 102 U/1, Music class
- Assisted in preparation and set-up Students Organization/Clubs, DSO social function, Aikido Demonstration, TSP student visit, High School basketball tournament, COM-FSM Staff Development Day, APAFS Country Conference, Phi Theta Kappa, Self Study Kick Off
- Good Will games between the Paies community and the College of Micronesia – FSM DSO students. A good number of participants from both organizations, about 50 DSO students are involved in these games and 100 athletes from the Paies youth. Games played on Sundays only.
- Trio program are now down to their ball game finals and all the 400 plus students are actively participating in the games. About 30 % are females and 70% males.

Recreational Sports: (Students Signed-Out Sports Equipment

and other stuff)

- There were 2439 students visited Sports Center for reasons to play recreational sports in volleyball, basketball, table tennis, pool table, weight room and outdoor sports. About 1663 male/773 female.
- Within this reporting period January 2009 to March 2009 students visited the sports center for indoor games and regular sports game is about 2663 male and 1773 female.
- Also within the month January 2009 to March 2009 estimated people visited sports center is around 8,012.
- More than hundreds opening lockers are signed out and used by the students and staff this spring semesters.

January – March 2009 # Visits to Dispensaries

	CC	FMI	KC	PC	NC	YC
M		25	120	252	431	Na
F			104	99	845	Na
T		25	224	351	1, 276	36

January – March 2009 Counseling Activities by Campus # Visits

	CC	FMI	KC	PC	NC	YC
Academic		16	70	101	20	62
Discipline		4	0	0	8	0
Personal			10	0	13	31
Career			10	0	13	0
Transfer		2	3	1	15	n/a
other			4			

[Kosrae Campus]

- Under “other” category 2 sessions on Test Anxiety were conducted.

January – March 2009# visits to Peer Counseling						
	CC	FMI	KC	PC	NC	YC
Family Planning	86	0	60	134	2	16
Financial Aid	1	0	0	0	63	4
Substance Abuse	2	0	40	0	1	0
Personal	3	0	10	0	0	0
Other	357	0	36	0	5	37
Tutor	19	0	0	0	6	16
Total	468	0	146	134	77	73

Strategic goal 3: Create an adequate, healthy and functional learning and working environment

Objectives	Accomplishments	Comments/additional detail
3A: Provide for adequate facilities to support a learning community	<p>[VPA]</p> <ul style="list-style-type: none"> Facilitate the efforts in getting Chuuk Campus permanent site access road construction. Monitor the ongoing work by PMU relating to the two facilities under design for Yap Campus and the Pohnpei campus library. Met with EU Peter Konings and staff of FSM R&D to discuss plans for hiring a consultant to work on the renewable energy and research institute for the college to serve the FSM. Facilitate travel for the Maintenance personnel to work on the Chuuk electrical rewiring and installation of the new generator. <p>[VPCRE]</p> <ul style="list-style-type: none"> Completion of renovations at Kosrae Micronesia Plant Propagation Center Completion of Chuuk Research Facility and provision of funds for furnishings and equipment. Continued construction of the Pohnpei Research Facility at Pohnpei Campus 	<p>[VPA]</p> <ul style="list-style-type: none"> Alfred Olter has been in Chuuk for nearly three weeks now and he is scheduled to come home by May 1, 2009. His effort is to get someone to work on the rewiring and construction of the access road to the Chuuk Campus permanent site. <p>[VPCRE]</p> <p>Funds were provided by the COM-LGP Board of Regents for the purchase of necessary furnishings and equipment for the Chuuk Research Laboratory Facilities on each campus are made available for student use at the discretion of the researcher considering the projects involved</p>

[Maintenance]

Status Report Major Projects By Campus

Chuuk Campus

Project Manager Alfred Olter was dispatched to Chuuk to coordinate construction of the access road and completion of the power upgrade for the current campus site.

[Kosrae Campus]

- Kosrae Research Lab at 90% completed.
- A CAD version of the newly leased land area of Kosrae Campus was forwarded to the Director of Facilities for submission of KC infrastructure projects.
- Preliminary designs for Student Services and LRC buildings were given to campus director.
- A lump sum payment for 40-year lease agreement from the Kosrae State Government was handed to Governor Weilbacher at a lunch reception honoring the land title.

[Pohnpei Campus]

- *Pohnpei Small Business Development Center (PSBDC) project* is about 95% completed to date Opening Ceremony is tentatively set of May 15th.
- *CRE Research Lab Project* is 90% completed. Remaining work is: exterior wall painting, concrete porch for front and side entrance, and clean up.

[Yap Campus]

Bids for the Student Center and Classroom buildings are open and will close May 4, 2009.

- On January 22nd, 2009, the campus celebrated the grand opening of the new Science Building on campus. The building consists of a science lab that also serves as a regular classroom and can accommodate 30 students. The lab also has a store room for its instruments, equipment, and supplies. The building also has a very small Audio-Visual Room for use by students and faculty. The biggest room of the building is now the temporary place for the campus LRC. This new building has really helped in terms of bigger classrooms available for instructions. The former LRC

	<p>room has been turned into a classroom and can comfortably accommodate 30 students. One of the small classrooms in the voc. Ed. building has been turned into office space for faculty, both full time and part time. First time for office space for part time instructors on campus.</p> <ul style="list-style-type: none"> - BECA engineering firm from New Zealand has completed designs for the Classroom Bldg. and Student Center. We are still waiting for the projects to go to public bidding. Vocational Ed. Bldg. is presently being designed by the engineering firm. <p>The existing voc ed center is located on private property with the lease agreement due to expire in July 2009. During the courtesy calls by President and VPA to Governor Anefal, this issue was discussed. The college is asking for Yap State's assistance to consider the possibility of extending the lease term for another year or so until the voc. Ed. building is constructed completely.</p>	
<p>3B: Provide for maintenance and upkeep of grounds, facilities, and equipment</p>	<p>[VPA]</p> <ul style="list-style-type: none"> • Provided overall oversight to the Maintenance division and the state campuses. Seek funding in the amount of \$24,000 to help extend the contracts for ground maintenance workers, campus security whose contracts were up and not funding left due to budget oversight by the Finance Committee. • Visited Chuuk Campus and determine ways to <p>[Kosrae Campus] Ground and facilities were cleaned on a regular basis. Replacement of worn out air conditioning units with Friedrich brand is an attempt to decrease energy use and greenhouse effect.</p> <p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> • Daily housekeeping services of all offices, classrooms, and restrooms with 5 custodians. • Maintenance crew constructed 2 concrete picnic tables under the mahogany trees for students to rest and/or study; repaired and maintained air-conditioners for classrooms and offices, installed two brand new ones for the Computer Lab and classroom #4, and regularly maintain campus facilities.. • Maintained the campus grounds including the Traditional & Medicinal Garden on a regular basis. 	<p>[VPA]</p> <ul style="list-style-type: none"> • Total of \$400,000 plus has been requested from the IMF fund to help do renovation at all campuses. <p>Funding from a special sub-contract with the Sun Grant project at Univ. of Hawaii</p> <p>[Maintenance] Completed 200 work orders with 17 pending. Accommodate 8 sea transportation requests and 37 land transportation requests.</p> <p>Power consumption increased by 17 % for the month of February 2009.</p>

	<ul style="list-style-type: none"> • Regularly monitored and kept logs on utilities and fuel consumption and vehicle use and report to Campus Director on a monthly basis. <p>[VPCRE] Financial support provided to Pohnpei Campus to retain one special contract to maintain the Medicinal Plant Garden and to assist with a special research project</p> <p>[Maintenance]</p> <ul style="list-style-type: none"> • Budget for Utilities are again forecasted to be short by \$100,000 for the National Campus alone. • Dorm shower valve are being replaced. • 37 power outages were recorded for this quarter. • Budget for Building maintenance has been exhausted. \$14, 000 was used for repair of local huts. • Purchased burnishing machine for improving floor care. <p>[Yap Campus]</p> <ul style="list-style-type: none"> - There are now 2 maintenance staff for the campus doing regular repair and maintenance of all buildings (3) and all their equipment, such as central AC units, split type AC s in addition to voc ed program equipment and campus vehicles. We are in the process of purchasing a replacement for one of the AC Central Unit for the administrative building. - Ground maintenance is done 2x a month by a contractor. - 2 janitors clean classrooms, computer labs, restrooms, voc. ed. shops on a daily basis. Other rooms (offices, etc.) are cleaned every other day. <p>All computer systems and software are regularly maintained by the IT team (2 persons). The 2 labs are monitored daily to ensure that students have access to working computers every school day. They also maintain all staff's computers to check for viruses and to install software when needed.</p>	
--	---	--

<p>3C: Provide for a safe, secure and effective college environment</p>	<p>[VPA]</p> <ul style="list-style-type: none"> Conducted 1 campus inspection to have a first look at status of facilities at the National Campus. Support the campus security in conducting fire drills at the dorms. Plans are being put in place to conduct more fire drills at various buildings on campus. <p>[Information Technology] System-wide Virus/Exploit attempts per month for 2nd Quarter 2009:</p> <table border="0"> <tr> <td>January</td> <td>49</td> </tr> <tr> <td>February</td> <td>18</td> </tr> <tr> <td>March</td> <td>3</td> </tr> </table> <p>System-wide e-mail identified as potential SPAM per month for 2nd Quarter 2009:</p> <table border="0"> <tr> <td>January</td> <td>166879</td> </tr> <tr> <td>February</td> <td>159428</td> </tr> <tr> <td>March</td> <td>149038</td> </tr> </table> <p>System-wide High Score SPAM e-mail Deleted per month for 2nd Quarter 2009:</p> <table border="0"> <tr> <td>January</td> <td>145928</td> </tr> <tr> <td>February</td> <td>137292</td> </tr> <tr> <td>March</td> <td>123373</td> </tr> </table>	January	49	February	18	March	3	January	166879	February	159428	March	149038	January	145928	February	137292	March	123373	<p>[VPA]</p> <ul style="list-style-type: none"> Walk around; check out facilities; observe classes; meet/talk to various personnel and students; take notes and follow up with appropriate offices. Needs communicated to appropriate offices. <p>[Maintenance] Purchased a new vehicle for security patrol and emergency use. Also purchased portable radios for better communication. 11 arrests and 42 alcohol related cases.</p> <p>[IT]</p> <p>Kb/s Data Traffic by Main Gateway per minute average for 2nd Quarter 2009:</p> <p>*kb/s = Kilobits Per Second (source; mrtg. graphs)</p> <table border="0"> <tr> <td>Chuuk</td> <td>In</td> <td>96.0 kb/s (18.8%)</td> </tr> <tr> <td></td> <td>Out</td> <td>17.0 kb/s (3.3%)</td> </tr> <tr> <td>Kosrae</td> <td>in</td> <td>82.0 kb/s (16.0%)</td> </tr> <tr> <td></td> <td>out</td> <td>16.4 kb/s (3.2%)</td> </tr> <tr> <td>National/PNI</td> <td>in</td> <td>48.3 kb/s (5.7%)</td> </tr> <tr> <td></td> <td>out</td> <td>163.9 kb/s (19.2%)</td> </tr> <tr> <td>Yap/FMI</td> <td>in</td> <td>121.9 kb/s (23.8%)</td> </tr> <tr> <td></td> <td>out</td> <td>25.6 kb/s (5.0%)</td> </tr> </table> <p>[Kosrae] Reported 1 theft, 1 drug violation, and 22 betel nut chewing.</p>	Chuuk	In	96.0 kb/s (18.8%)		Out	17.0 kb/s (3.3%)	Kosrae	in	82.0 kb/s (16.0%)		out	16.4 kb/s (3.2%)	National/PNI	in	48.3 kb/s (5.7%)		out	163.9 kb/s (19.2%)	Yap/FMI	in	121.9 kb/s (23.8%)		out	25.6 kb/s (5.0%)
January	49																																											
February	18																																											
March	3																																											
January	166879																																											
February	159428																																											
March	149038																																											
January	145928																																											
February	137292																																											
March	123373																																											
Chuuk	In	96.0 kb/s (18.8%)																																										
	Out	17.0 kb/s (3.3%)																																										
Kosrae	in	82.0 kb/s (16.0%)																																										
	out	16.4 kb/s (3.2%)																																										
National/PNI	in	48.3 kb/s (5.7%)																																										
	out	163.9 kb/s (19.2%)																																										
Yap/FMI	in	121.9 kb/s (23.8%)																																										
	out	25.6 kb/s (5.0%)																																										

January – March 2009# incidences reported by campus						
	CC	FMI	KC	PC	NC	YC
T		4	24			

[FMI]
Three 2nd year students were grounded for the rest of their time at FMI, while one 1st year was suspended and sent home for having found violated liquor drinking policy for FMI.

[Yap Campus]

- For the first time, security service is provided on campus on 24 hours, 7 days a week basis. There are now 4 full time security guards and 1 part timers. All are on special contracts.
- A staff, who is also a registered nurse, provides basic health care to students, faculty, and staff. In cases where a student is injured or very ill, we bring them to the hospital.

A full time nurse will be on campus effective April 20th.

Strategic goal 4: Foster effective communication

Objectives	Accomplishments	Comments/additional detail
4A: Enhance communications pathways	<p>[President]</p> <ul style="list-style-type: none"> • Approved the purchase orders for shipping of the smart boards to Chuuk Campus and continue to approve purchase orders for hardware to support the College network. • Approved the special contract for the webmaster. • Met with the Chairmen of the Standing Committees and reminded them of the importance of their committees and the active participations of the members. Also reminded them of the timely distribution of their minutes to College community. 	<p>[VPCRE] Used VOIP and Elluminate to connect with other campus sites. Minutes distribute completed. Improved contact with all staff due to ease, easier contact.</p> <p>[SSSP] SSSP web page is linked to VPSS.</p>

	<p>[VPCRE]</p> <ul style="list-style-type: none"> • Conducted one CRE Standing Committee meeting • Developed list serve of all CRE staff • Developed CRE Standing Committee list serve <ul style="list-style-type: none"> ▪ PSBDC conducted weekly business education through radio program which was launched as part of PSBDC's promotions for the Center. ▪ PSBDC conducted community-based business training programs in U municipality. ▪ PSBDC conducted general introduction of PSBDC to the leadership of Nett <p>[Yap Campus]</p> <ul style="list-style-type: none"> - Staff/Management Team meetings every 2 weeks on Monday morning. Second meeting of each month is focused on assessment. - All information for students are also posted on bulletin boards and announced in all classes and via SBA officers. - Faculty Workshops / meetings take place once a month. Focus now is on assessment. - SBA representatives (new officers this semester) attend Management Team meeting. These new officers are making the effort to participate in the meetings and in planning activities for students as well as the Standards committees. - <u>SBA Officers are:</u> Jonathan Gorong – President; Clayton Kentun – Vice President; Sherry Ruuemau – Treasurer; and Elvira Gisog – Secretary. <p>Yap Campus staffs / faculties participate in meetings on campus and with other campuses via teleconference and VoIP. Participation via VoIP can sometimes be very discouraging due to bad reception.</p>	
4B: Provide communications		

<p>infrastructure to support communication pathways</p>	<p>[VPA]</p> <ul style="list-style-type: none"> • Work with Pohnpei Campus to work out a alternative cost effective connection to the new PSDP building. The plan is to work out a separate connection or contract with Telecom aside from the college. This will give them more speed and also ease up the already crowded bandwidth at COM-FSM. <p>Work with IT to construct the Administration website.</p> <p>[VPIA] Demonstrations of Elluminate and Smart boards installed in conference room and MITC for potential for increased communication.</p> <p>[VPCRE] Developing Website for CRE</p> <p>[Information Technology]</p> <p><u>Current proposal to expand COM-FSM’s communications capabilities using GE23 satellite.</u></p> <p>As part of our overall communications improvement plan, the COM-FSM would like to expand its capabilities in the area of satellite communications between its campuses. We have identified a company in the pacific region that we wish to work with to achieve our goals in this endeavor.</p> <p>Island Internet Link is a new service created by Hawaii Pacific Teleport (HPT) especially for residents of islands in the South West and South East Pacific. They have an 8 year history of providing Satellite delivered internet services to customers across the main land masses of South East Asia. They now also have created an internet link service to provide service for customers in South Pacific Islands who have light usage requirements but require a very reliable service with first class customer support around the clock.</p> <p>Their new island service uses a Gilat Sky Edge hub in Hawaii to provide service on GE23 satellite (172E) ku-band footprints over the South West and South East Pacific. This powerful new platform combining the skills and resources of both GE and Gilat enables</p>	<p>[VPA]</p> <ul style="list-style-type: none"> • Connectivity has improved a little with the use of VOIP but still have its limitations. Inadequate bandwidth seems to remain as issue. <p>[VPCRE] Continue to fund the Web-Master at IT through CariPac funds</p>
---	---	---

HPT to provide a new service customized for single and small enterprise users on Pacific Islands.

HPT is a large teleport (www.hawaiiteleport.com) operating in Hawaii serving commercial, government and military customers across the Pacific region. They are connected by 300Mbps high speed fiber across redundant submarine fiber links to the Internet backbone on the US west coast. HPT has customers with mission critical communications in both the military, oil and gas industries spread across half a dozen satellites.

HPT provides round the clock technical support for customers.

We propose that COM-FSM seek funding to purchase satellite dish earth stations and monthly service from HPT to provide for and further enhance communication needs between campuses. To accomplish this goal, we need to 1. Purchase earth station equipment, 2. Pay HPT for monthly connection service, and 3. We need to train our staff at the HPT facility in Hawaii:

1. Sky Edge Pro 1.2m VSAT Terminal
Price \$3,600.00 each, (we wish to purchase 4 units)

This VSAT terminal is the minimum size required for entry level service from 128kbps downlink to 512kbps uplink.

Details:
Gilat 1.2m ku-band VSAT terminal

2watt BUC (Block Up converter) supports uplink up to 128kbps.

Gilat modem supports downlink up to 512kbps



2. Internet Services using C and Ku band over the GE-23 satellite

Price: \$506.00 per month
512 kbps downlink and 128 kbps uplink

Efforts continue to identify funds from grant sources to pay for the dishes and monthly service expenses for FY2009. IT office has budget the cost of continued support by FY2010.

The plan is to use this additional connectivity to enable video conferencing and improve VOIP capabilities between campuses.

Also:

Efforts to be part of the WINDS high speed satellite experiment continues

[Yap Campus]

- Network and internet connectivity for all on campus is maintained. All faculty and staff each has a computer to use with the exception of a couple of CRE extension agents.
- The 2 computer labs have a total of 45 computer systems for faculties and students to use.
- The LRC only has 4 computers set aside for research purposes. We are in the process of purchasing 12 new computers now that LRC is relocated to the Science Building. Internet connectivity to the new building is still being worked on with assistance from the IT staff at national campus.

VoIP is set up in offices for use by faculty and staff for meetings and consultations with the other campuses. There are now 6 VoIP set up on campus which has greatly improved / enhanced communication with the rest of the campuses.

[Pohnpei Campus]

Re-launched website for Math/Science Division

[Kosrae]

Combining VoIP and Eluminate program improves communication infrastructure.

<p>4C: Enhance the college community's ability to communicate effectively</p>	<p>[VPA]</p> <ul style="list-style-type: none"> Continue to work with Directors of campuses and program directors to enhance flow of communication between VPAS or administration and the state campuses and offices. Use of VOIP and illuminate program has been used but limited capabilities. For instance, the VOIP is not clear because of bandwidth problem and the illuminate is also having the same problem due to bandwidth limitations. <p>[Development and Community Relations]</p> <p>4C.1 Enhance the college's ability to communicate effectively by reviewing websites designed for the student services department</p> <p>4C.2 Ensure that official information about the college is adequately reflected in external publications by providing technical assistance to offices who are working on publications.</p> <p>4C.3 Communicate information about the college to the public by designing productions for the Enrollment Management Plan working group.</p> <p>4C.4 Ensure that information about the college is available by giving materials about the college to visitors from the U.S. Library of Congress. The visitors commented that the college was the most organized group to receive them. The group was led by Dr. Giambattista.</p> <p>4C.5 Facilitated an essay competition on Telecommunications with Lead Counselor Penselynn Etse for student at all sites. The essay competition was done by invitation from the FSM government.</p> <p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> Management Team and Administrative Staff meeting were conducted regularly each month. Instructional divisions continued to hold monthly meetings to share information and discuss matters Instructional divisions continued to submit reports and meeting minutes on a timely manner 	<p>[VPA]</p> <p>Developing plan to improve and guide internal and external communication at the college. (Ongoing)</p> <p>[Development and Community Relations]</p> <p>4C.1 The website was designed by Marlene Mangonn of the Business and Computer Information System division and is currently available online at http://www.comfsm.fm/national/administration/VPSS/index.html</p> <p>4C.2. The following offices were assisted:</p> <ul style="list-style-type: none"> CRE on a poster meant for use during a presentation by CARIPAC. Pohnpei Small Business Development Center program bound for radio communications <p>4C.3 The following productions were either developed or reviewed:</p> <ul style="list-style-type: none"> Brochure about all the campuses along with course listings and offerings Brochures for the following programs: <ul style="list-style-type: none"> Marine Science HCOP AAS Programs Leaflet containing all programs at the college <p>4C.4 Two copies of the General Catalog along with a data CD containing the following documents were given to them:</p> <ul style="list-style-type: none"> Public Health Program Substantive Change Proposal General Agriculture Substantive Change Proposal Follow-Up Report Fiscal Year 2007 report
---	--	--

	<ul style="list-style-type: none"> • Faculty and staffs participated in the Accreditation Standards Self-Study working groups for the college standing committees. • Campus Secretary continued to participate regularly in the Personnel committee meetings at the National Campus. • Regular standing campus committees were held according to schedule. For Administration, the meetings were: monthly Management Team meeting, monthly Administrative Staff meeting, and bi-weekly meeting with Maintenance, Security, and Janitorial supervisors. <p>[Yap Campus]</p> <p>The yap site email address has proven effective such that draft policies & procedures, announcements, etc., are shared with all employees on campus.</p> <ul style="list-style-type: none"> - New campus representatives have been assigned to committees at the national campus. The names of reps have been submitted last week. Committees include Accreditation, Curriculum, Finance, CRE, Sponsored Programs, Personnel, Staff Development, Planning & Resources, Admissions, Financial Aid, Student Services, Publications, and Endowment Fundraising Steering Committee. - The on-going assessment process will improve communication, at least for Yap Campus as we will need to work together as one team in order to accomplish all goals and objectives. 	<ul style="list-style-type: none"> • Report to the Board of Regents 2006 • Report to the Board of Regents 2007 <p>4C.5 The following email was received from the FSM President PIO's office: The Selection Committee has met and selected two students, one male and one female from COM-FSM to attend the ITU Youth Forum in Geneva from October 4-9, 2009. The winners are: 1) Erik Olter - COM-FSM National Campus 2) Lewi-Rose Sigrah - COM-FSM Pohnpei Campus</p>
--	---	--

Strategic goal 5: Invest in sufficient, qualified, and effective human resources

Objectives	Accomplishments	Comments/additional detail
5A: Provide on-going professional development of faculty and staff	<p>[President]</p> <ul style="list-style-type: none"> • Approved over 10 faculty staff development (short term). Secure funding from PPEC for two staff to attend the Level I Assessment workshop in Hollywood, California. • Secure partial funding for 4 faculty, staff, and administrators to attend the Hawaii Leadership Academy during the month of July 2009 in Hawaii. <p>[VPA]</p> <ul style="list-style-type: none"> • Endorsed 2 professional staff to attend workshop pertaining to their work. Ketner Kenneth and Rencelly Nelson were involved 	<p>[VPIA]</p> <p>Kosrae Library Technician hosted at national campus LRC and Pohnpei Campus LRC for training in training in Follett library automation systems, collection development and acquisitions, inter library loans, library data/statistics and reports, scanning, and media/technology services.</p> <p>[VPA]</p> <p>Ketner and Rencelly's trip were sponsored by the staff</p>

	<p>in these staff development.</p> <p>[VPIA]</p> <p>During Staff Development Day the following workshops were offered -</p> <ul style="list-style-type: none"> Reading Across the Curriculum in a 2nd Language Writing Across the Curriculum Customer Service Best Practices <p>National LRC library staff provided 2 weeks of training to Kosrae Campus Library Technician</p> <p>6 resource books acquired and copies provided to all 6 sites on student centered teaching strategies and assessing student learning.</p> <p>8 resource books acquired for faculty and student services staff related to programs and services for students with disabilities and nontraditional students.</p> <p>[VPCRE]</p> <ul style="list-style-type: none"> • Plan of Work session helped to update POW for 2009 • Learned about Micronesian Challenge and role of each State in conserving land and marine resource areas • CES Agent Participated in the University of San Diego MS Program • Pacific Invasive Initiatives Weed Management Workshop <p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> • IC attended NADE 2009 conference • PSBDC assisted CD in coordinating the Business Island Link workshops held on January 13 and 14 at Pohnpei Campus facilitated by Island Fellow Danielle Noto. Also, PSBDC staff participated in this workshop. <p>Summary Major Professional Development Activities by Campus under Human Resources Office</p>	<p>development fund.</p> <p>[Human Resources]</p> <ul style="list-style-type: none"> ↳ The eight [8] employees listed on the left column are supported by the staff development program - \$40,000 budgeted under HRO for degree program for state campuses and \$17,500 budgeted for degree programs at the National Campus. ↳ As a results of the degree program initiative, the following improvements are possible: <ul style="list-style-type: none"> ❖ National Campus – all faculty met minimum qualification. ❖ Pohnpei Campus – 1 remaining faculty in MA program ❖ Yap Campus – 1 remaining faculty is in MA program ❖ Chuuk Campus – 2 our of 3 remaining faculty are in MA program ❖ Within this FY 2009 budget year, one [1] faculty completed her MA degree while two are just about finish this year. <p>[VPCRE]</p> <ul style="list-style-type: none"> • Attended Plan of Work session and Annual Report compilation meeting in Pohnpei • Attended Yap Conservation Areas Gap Assessment Workshop conducted under GEF Micronesian Challenge Program. • Gave a lecture at Pohnpei Campus on simplified micro-gardens • One of CES PNI staff was accepted into the master program at the San Diego State University. <p>CES PNI agents attended a workshop on weed management that will last for 12 days that involve</p>
--	--	---

	<p><u>DEGREE PROGRAMS</u></p> <ol style="list-style-type: none"> Chuuk Campus Two [2] faculty members continue with online MA programs. One will earn his MA by the end of Spring 2009. National campus One[1] counseling staff continues with online MA program Pohnpei Campus One [1] Faculty member continues with MA program online. One [1] Teaching Assistant continues with BA program on site One[1] Counseling staff continues with MA program online One [1] Faculty member completed her MA in December and she's now back to work full-time. Yap Campus One [1] faculty continues with thesis at work site. <p><u>NON-DEGREE PROGRAMS</u></p> <p>Respective campuses continued to coordinate staff development activities based on needs requests.</p> <p>Annual Staff Development Day was held on February 27, 2009 with very positive assessment results on the many functional workshops held at the National Campus.</p> <p>[VPSS]</p> <ul style="list-style-type: none"> VPSS and student services staff participated in the National Campus Staff Development Day in the different classes of interest to the staff. <p>[Peer Counseling]</p> <ul style="list-style-type: none"> The Peer Trainer attended training on Substance Abuse Prevention in Honolulu, Hawaii, sponsored by the Central Substance Abuse Prevention (CSAP) in Washington DC. 	<p>planning, monitoring and evaluation of programs. Participants attending the workshop from Marshall Island, Palau and the Federation. Resource people Were from the TNC and Pacific Invasive Initiatives.</p> <p>[Peer Counseling]</p> <p>*Certificate is always given at the end of the training. * Mike will take an exam after the completion of the series of Substance Abuse Prevention trainings he is undergoing. If he passes, he will earn his title as Prevention Specialist from the CSAP Agency.</p> <p>[SSSP]</p> <ol style="list-style-type: none"> The Education Specialist, Lucia Donre-Sam is enrolled in the SDSU Leadership masters program (partnership with COM-FSM) Director attended a (TRIO) PIC Professional Development Seminar on Student Retention in Guam. Information and documents retained from this seminar was shared with SSS staff members Administrative Assistant attended the annual WESTOP conference in Arizona from March2-5, 2009.
--	---	--

- Peer Trainer attended an on island training on Motivational Interviewing conducted by UH professor, which was sponsored by the CSAP agency.

Peer Trainer is assisting Instructor, Mary Chung as an Apprentice in her class.

[SSSP]

SSS program continuously supports on-going professional development for its staff members.

[Sports and Recreation]

All recreation staff attended a table tennis clinic at our own gym and is now working on the credit hours to get certified level 1 in table tennis. Out of all the 9 staff at the recreation division, only 4 staffs are only few credit hours before attaining the certificate.

Summary Major Professional Development Activities by Campus

[Kosrae Campus]

- The library technician involved in a three week hands-on training in library skills at the National LRC.
- Staff development day offered 2 sessions on student centered learning

[Dev. & Comm. Relations]

Update skills of faculty and staff at the National campus doing two staff development presentations. One presentation is on what the College needs to do to remain accredited and another on the effective use of email.

Pohnpei Campus

- **Debra Perman** continues to take online courses with Walden University toward an MBA degree
- **Maria Dison** completing final requirement for REMOTE online program with UH at Manoa.
- **Joyce Roby** working on internship requirement for a BA degree in Hospitality & Tourism, MSU

- **Xavier Yarofmal** is currently enrolled in online Master's program in Educational Leadership with SDSU
- **Timothy Franklin**, Maintenance Supervisor, joined the **EU Solar PV Training** traveling on the Caroline Voyager from Pohnpei on February 8th and arrived in Ulithi on February 16th. The purpose of the trip was to install solar panels and power system on Asor Island. The hands-on training took one week (February 16th to 23rd). Tim left Yap on February 28th and arrived in Pohnpei on March 2nd via Guam. While Tim was on the training, Director of Maintenance
- **CD** attended Stamats' Integrated Marketing Conference, **Adult Student Marketing Conference** from February 18 to 20, 2009 at San Antonio, Texas.

[Yap Campus]
Summary Major Professional Development Activities by Campus

- Jon Berger, Math Instructor, is taking the lead in working with all faculty to do course and program assessment. This is an on-going process.
- Robert Yangerluo, Social Science Instructor, has completed all required courses for his Master's Degree program in Micronesian Studies. He is now working on his thesis for which he is expected to complete and defend before a panel by end of this semester.

Staff development day for all staff and faculty scheduled for April 9th in collaboration with FSM FMI.

5B: Recruit and retain qualified personnel to allow delivery of quality services

Spring Semester 2009 Full Time vs. Part Time Faculty

	CC	FMI	KC	PC	NC	YC
Total	88	31	13	181	262	19
Full Time	51	17	10	71	174	10
Part Time	37	14	3	110	88	9
% Full	58%	55%	76%	40%	67%	53%

[Human Resource]

- ↔ **Part-time Contracts:** The part-time Employees provided on the table refer to anyone including regular employees holding a special contract, excluding those still being routed at the time of this report.
- ↔ **Resignations:** Six [6] resignations/termination were effective during the reporting period.
- ↔ Faculty hiring for fall 2009 continues.

Time						
-------------	--	--	--	--	--	--

College totals: College ratio Full to Part Time Employees:

[Presidents]

- Approved the contract for the Researcher at the Chuuk Campus CRE program. This will enhance and improve the quality of land grant programs for Chuuk State.
- Hire a webmaster for the College that may stay with the college for sometimes.

[VPIA]

Hired 3 new full time Instructors – National Campus
 Frankie Harris - Marine Science
 Reynaldo Garcia - Math
 Edper Castro – Computer Information Systems

[FMI]

Profile College Faculty by Degree and Origin Spring 2008

Benjamin James – Certificate of Competency as Master, Class 3
 Benjamini Nailati – Certificate of Competency as Master, Class 3
 Alvin Sinem – Certificate of Competency as Master, Class 5
 Alex Raiuklur – CoC as Marine Engineer, Class 3
 AS degree in Heavy Diesel Mechanic
 Oklahoma State Tech.
 Joseph Falmed – CoC as Marine Engineer, Class 4
 AAS degree in Diesel Mechanic
 Central Texas College
 Journeyman Certificate
 Patrick Wichilmel – AS degree in Nursing

[Yap Campus]

Profile College Faculty by Degree and Origin Spring 2009

- Faculty Profile by Degree and Origin, Spring 2008
 7 US Masters – 5; MD – 1; AS - 1
 3 Philippine Islands PhD – 1; Masters - 2
 9 FSM Bachelors + graduate credits - 3
 Master’s – 1
 Medical Officer – 1; Dental Officer – 1
 Bachelors - 1
 Associate / Journeymen Cert. – 1

Training –HR Director provided training to supervisors and others at Chuuk Campus

[VPCRE]

After a year or more of the position being open, the researcher has arrived and is proceeding to be oriented, purchase necessary equipment and settle

[Yap Campus]

Note: Many of the full-time faculties have overloads

[SSSP]

During this reporting period, program hired a professional tutor (COM-FSM alumni and UH Hilo alumni) also a former tutor of SSSP- Mr. Raleigh Welly from Kosrae state.

Certificate - 1

[Human Resources]

Eight [8] employees were hired and began work during the reporting period

Twenty-three [23] positions were advertised and /or re-advertised during the reporting period.

[VPCRE]

- The AES Researcher for Chuuk has arrived and is settling.
- Extension level positions remain open due to lack of qualified persons applying. Positions continue to be advertized.
-

[Pohnpei Campus]

- *Mesihna Ezekias* came on board on 3/09 as the new Library Assistant III and *Augustine Augustine* on 3/23 as the new Maintenance Worker I.
- Administrative Specialist *Dakuma Lucios* resigned from his post effective March 26 and Personnel Requisition for his post was forwarded to HRO to start advertising.
- OAR Clerk *Emanuel Rodriguez* submitted his resignation effective February 20, 2009. The reason for the resignation was to further his education in the United States.
- Specialist Contracts for IT assistants *Cooper Etse* and *Hank Stephen* were extended for another two months.
- HR Director recommended for President's approval reclassification for *Adleen Shed* from Clerk Typist I to Clerk Typist II.

Spring Semester 2009 Full Time vs. Part Time Faculty

	CC	FMI	KC	PC	NC	YC
Total		6		30		
Full Time		5		21		
Part Time		1		9		
% Full Time				70%		

College totals: College ratio Full to Part Time Faculty:

Profile College Faculty by Degree and Origin Spring 2008

Name	Degree	Origin
Ada, Alicia	MA/Ed. (2)	UH Manoa
Alosima, Alan	BS/C.Engineer	Manuel Enverga University
Daniel, Deeleeann	BA/Math MA/Math	UH Hilo UH Manoa
Elidok, Taylor	BA/ED MA/ED	Southwestern Adventist SDSU
Esteban, Bertoldo	MA/ET	Marikina Institute of Science & Tech.
Garcia, Emmanuela	MS/Management Engineering	St. Louis University
Jano, Shirley	BA/Management MA/ED	Southwestern Adventist SDSU
Jonas, Robert	MA/ED	UH Manoa
Tadlock, Stacy	MA/English Language & Literature	Eastern Michigan University
Lamsis, Pablo	BS/Industrial Ed. MA/ED (in progress)	Nueva Vizcaya State U. Central Luzon State U.
Mangonon, George	MBA	St. Louis University
Perman, Debra	BA/Business Admin. MBA (in progress)	UH at Hilo Walden University
Permitez, Nelchor	PhD/Ed. Management	Eulogio Amang Rodriguez Institute of Science & Technology
Ranahan, Jean	M.Ed. BA, English	University of Maine St. Joseph College, Maine
Recana, Cirilo	MA/Teaching	Marikina Institute of

			Science & Technology	
	Rice, Howard	BA/Communications	MSU	
	Roby, Joycelyn	AS/HTM BS/HTM (in progress)	COM-FSM MSU	
	Silbanuz, Phyllis	MS/CIS	University of Phoenix	
	Silbanuz, Salba	COA/CM Journeyman Certificate (in progress)	COM-FSM US Dept. of Labor	
	Victor, Romino	AAS/BT in Electrical Journeyman Certificate BA/V. Ed. (in progress)	COM-FSM US Dept. of Labor	
	Edgar, Gardner	BS/Technology	Texas State University	
	Macaraig-Santos, Sheila	MS/HTM	Adventist University	
	Yarofmal, Xavier	BA/Elementary Ed.	UOG	
	Tadena, Evelyn	Ph.D/Ed; MA/Math	De La Salle University	
5C: Update personnel policies and procedures to meet on-going human resources needs	<p>[President] Recently approved personnel policy on compensation was implemented on March 23, 2009 and the intent of this policy is to meet the on-going human resources needs at the College.</p> <p>[Human Resources] Policy Development: Personnel Committee transmitted to the Board of Regents a revised Section VIII Compensation Policies and Practices which was</p>			<p>[Human Resources] ↳ Work continues on the Comprehensive Staff Development Program by staff development committee and HR.</p>

	<p>approved and implanted during the reporting period. The committee is moved on to Policy 004.</p> <p>[Pohnpei Campus] Operational Directive: Operational Directive No.01-09 was issued from PSBDC Coordinator to his staff on January 2009.</p> <p>[Yap Campus] Yap Campus rep on the Personnel Committee.</p>	
--	--	--

Strategic goal 6: Ensure sufficient and well-managed fiscal resources that maintain financial stability

Objectives	Accomplishments	Comments/additional detail
<p>6A: Enhance new and existing revenue resources to promote growth and increase cost effectiveness</p>	<p>[President] Implementation of the freeze on reprogramming will enhance the existing resources. Started monitoring the collection of the outstanding dues by students a preparation for the Summer Session 2009 registration.</p> <p>[VPA]</p> <ul style="list-style-type: none"> • Put out two communications reminding all staff and faculty working at the National campus to follow energy conservation measures to cut down on the use of electricity. This will help us meet our expected budgetary shortfall. • Worked with SBOC office to request for time extension for the Teacher Corp fund from 2007 SEG and getting the advice of allotment for SEG 2008. This fund has not been able to be drawn down due to uncertainty of legal interpretation of the law governing the use of the fund by the FSM AG Office. <p>[VPCRE]</p> <ol style="list-style-type: none"> 1. WSARE Grant secured 	<p>[VPA] The College plans to cultivate potential donors using wide range of connections by the board members and the alumni of the college. Work with DCR office to revive the COM-FSM Alumni Association. The Association still has money in the bank of the FSM to continue to make linkages with other alumni for any fundraising efforts.</p> <p>[VPCRE]</p> <ul style="list-style-type: none"> • Steven Young Uhk of Yap is awarded <u>\$29,892</u> to study the use of tilapia (an invasive fish species) as a protein source to improve local egg production in Yap • Dr. Verma received <u>\$38,220</u> for On-Farm implementation and demonstration of Integrated Sustainable Agriculture and Livestock Production Systems for Small-Scale Farmers in Micronesia • A Letter of Agreement has been signed by the President to confirm CRE participation in a project to counter Soaring Food Prices by the provision of planting materials through the CRE system to needy recipients in

	<p>2. FAO Letter of Agreement</p> <p>3. SunGrant Contract</p> <p>4. CariPac funding Phase IV</p> <p>5. CariPac Phase V</p> <p>6. MOU And current application for WSARE PDP funds</p> <ul style="list-style-type: none"> • Developed PSBDC Budget for FY2010 and submitted to Pohnpei State Government through COM-FSM President • Pohnpei Campus Administration regularly monitored and kept logs on utilities and fuel consumption and vehicle use and report to Campus Director on a monthly basis. <p>[Yap Campus] energy conservation measures already in place</p>	<p>collaboration with FSM National Gov't.</p> <ul style="list-style-type: none"> • The President has signed a contract with Univ. of Hawaii to authorize CRE to participate in the collection of coconut oil in Pohnpei and Kosrae for analysis for bio-fuel energy potentials as our contribution to the SunGrant project. • The President has signed the MOU with the University of Guam to secure the Phase IV funding for the RIIA (CariPac) funding. This funding supports the improvement of education in the Natural Sciences (Agriculture) and Communication services (IT) of COM-FSM (\$80500) • CariPac V Project proposal has been submitted - \$84500 expected • \$15000 current funding and expected the same for next year to conduct training and to develop the Micronesia strategic plan.
--	--	---

<p>6B: Diversify resources of the College</p>	<p>[President] \$1000 from Micronesian Registration Advisor, Inc. for COM-FSM Endowment.</p> <p>[VPA] Worked</p> <p>[VPCRE]</p> <ul style="list-style-type: none"> • Collaboration is being enhanced between COM-FSM CRE and the FSM National Government R&D office • Project submitted in collaboration with Michigan State University to review the potential for Organic Certification of crops from Yap <p>[Development and Community Relations] 6B.1 Ensure the diversity of college resources by working toward the establishment of the Comprehensive Endowment Fundraising Plan. 6B.2. Ensure more revenue for the Endowment Fund by negotiating with the Nukuoro community to sell black pearls at both national and Pohnpei sites. The group will be contributing 10% of total sales to the College's endowment fund</p> <p>[Kosrae] Continue to conduct fundraising activities for the College endowment. Netted \$1,114.00 on Founding Day.</p>	<p>[VPA] Grant Writer position has been advertised.</p> <p>[Development and Community Relations]</p> <p>6B.1 The following were accomplished toward this priority:</p> <ul style="list-style-type: none"> • Establishment of local fundraising committees at all sites • Convening regular meetings for Endowment Fundraising Steering Committee • Establish the International Fundraising Committee • Finalizing the members for the Government Fundraising Committee • Initiated contact with College alumni with the aim of organizing another Fundraising Committee for the Alumni • Started working on handbook for fundraising strategies. <p>6B.2 The first sale took place at the Pohnpei campus. No reports were made to the DCR from Pohnpei campus yet.</p>
<p>6C: Budgeting and resource allocation</p>	<p>[President] Close scrutiny of purchase orders by President's Office to make sure that purchase orders are in compliance with the priorities and budget guidelines. Strict monitoring of outstanding travel vouchers by president's office is ongoing.</p> <p>[VPA] Requested for supplemental funding for utilities for both Pohnpei campus and National campus for FY2009. Pohnpei campus has been approved for \$45,000 dollars while National Campus is still seeking approval from the Board for additional \$80,000 dollars.</p>	<p>[Business] 6C. The freeze on reprogramming is due to shortfalls of actual revenue for fall 2008 and spring 2009 compared with projected revenues.</p> <p>[VPA] The 2010 budget request to the National Government has been cut from \$2.9 million to 2.6 million for operation. The Board and FMI budget were also cut.</p>

	<p>[VPSS] As Acting President, VPSS joined the rest of the Cabinet to appear before the FSM President’s Budget Executive Review Committee to testify and justify the college’s fiscal year 2010 budget.</p> <p>[Business] 6C. Business Office continued the certification process of obligating documents to ensure that expenditures are within the budget. On January 20, 2009, the President issued a directive on reprogramming putting a freeze on all reprogramming requests effective immediately until further advice.</p> <p>[VPCRE] COM-LGP BOR finally authorized the CRE budget for FY’09</p>															
<p>6D: Develop and implement college sustainability plans that will lead to the careful stewardship of natural and man-made resources, saving of revenue, and enhancement of the college experience; serves as a model for the nation</p>	<p>January – March 2009 Power Consumption (Kw)</p> <table border="1" data-bbox="537 773 1274 837"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>Total</td> <td></td> <td>53,280</td> <td></td> <td></td> <td></td> <td>23,645</td> </tr> </tbody> </table> <p>Water used : 1,511,510 gallons [FMI]</p> <p>[VPA]</p> <ul style="list-style-type: none"> Continue working EU and FSM reps on collaboration on renewable/alternative energy initiatives. Currently, we are hiring a consultant to come on board and help us develop a research institute for the college to serve the FSM. The EU renewable energy/alternative energy fund for EDF9 will fund the contract for consultant at \$24,000 dollars to work with the college and FSM on these initiatives. The plan is to prepare ourselves for the second phase of the EU funding which will be the EDF10 which will include COM-FSM portion of the renewable energy fund for trainings and curriculum development in this area. Collaboration with other institutions in Japan and Europe to get us will begin as early as May 2009. Held several risk management sessions to try to develop a risk management plan to safeguard college resources. <p>[Yap Campus] <u>Note:</u> New rate in effect in February 2009. Commercial rate under which COM-FSM/Yap falls is at \$0.388 per kilowatt. Since the new</p>		CC	FMI	KC	PC	NC	YC	Total		53,280				23,645	<p>[Kosrae] Power usage for the month of January and February.</p> <p>[VPA]</p> <ul style="list-style-type: none"> Alfred Olter has completed training with the EU EDF9 project and has given inputs into the designs for upcoming constructions of new facilities for the college. Power consumption trends at all campuses are under scrutiny.
	CC	FMI	KC	PC	NC	YC										
Total		53,280				23,645										

	rate, we are now averaging about \$5,000+ per month in utility bills.	
<p>6E: Ensuring sufficient fiscal resources.</p>	<p>[Business] 6E.1 Statement of Revenues, Expenditures (SRE) for Unrestricted Fund (UF) for the three months ended <u>December 31, 2008</u> for FY 2009 indicate a fund balance (FB) change of \$792K, consisting of \$375K for National campus and \$417K for state campuses.</p> <p>The SRE for UF shows negative FB change of \$58K representing the college's share for OMIP grants.</p> <p>The net consolidated FB change for UF and restricted fund (RF) is \$735K.</p> <p>6E2. As of September 30, 2008, the accumulated FB of UF may drop by about \$1.970 Million, from \$6.076 Million to \$4.106 Million. Final amount of FB will be determined after the completion of the audit.</p> <p>6E3. As of January 31, 2009, the unreserved FB of UF may again drop by \$837k, from \$3.187 Million to \$2.350 Million, if expenditures will remain per budgeted amount.</p> <p>6E4. The reserved FB of UF will drop by \$235K, from \$919K to \$684K.</p>	<p>[Business] 6E1. The breakdown per campus of fund balance changes for UF at the end of the first quarter for FY 2009 are as follows:</p> <ul style="list-style-type: none"> • National operations - \$ 376K • Pohnpei campus - 328K • Chuuk campus - (23K) • Kosrae campus - 29K • Yap campus - 85K • FSM-FMI - (2K) <p>The first quarter is expected to provide positive FB change due to timing of recording, but Chuuk campus already indicated a negative FB change.</p> <p>6E2. Breakdown of the \$4.106 Million FB of UF are as follows:</p> <ul style="list-style-type: none"> • Unreserved - \$ 3.187M • Reserved for projects - .480M • Reserved for technology - .439M <p>6E3. The unreserved FB of UF of \$2.350 Million consists of:</p> <ul style="list-style-type: none"> • National campus - \$ 1.710M • Pohnpei campus - .234M • Chuuk campus - (.139M) • Kosrae campus - (.126M) • Yap campus - .671M <p>6E4. The reserved portion of the FB of UF consists of:</p> <ul style="list-style-type: none"> • Reserved for technology - \$439K • Reserved for SIS/Nantaku - 245K

<p>6F: Managing and administration of fiscal resources.</p>	<p>[Business] 6F1. The college wide enrollment for fall 2008 and spring 2009 of 4,625 students indicate a shortfall by 8% or by 395 students compared with the projection of 5,020 for fiscal year 2009. However, in comparison with prior year the enrollment showed a slight increase by 5% or by 204 students.</p> <p>6F2. Comparison of actual revenue of \$5.419 Million versus projected revenue of \$6.256 Million for fall 2008 and spring 2009 indicate a shortfall by \$837K.</p> <p>6F3. Field audit by Deloitte & Touche is already 80% complete. Deloitte and Touche advised that the audit will be completed as scheduled which is on or before June 30, 2009.</p> <p>6F4. Market value of Endowment Fund dropped by \$306K, from \$2.778 Million as of September 30, 2008, to \$2.472 Million as of December 31, 2008.</p> <p>6F5. The board approved the updated investment policy amending the current allocation of investments.</p> <p>6F6. Cash receipts for fund raising for first quarter (October 01, 2008 to December 31, 2008) is \$2,476. The targeted amount of fund raising per annum is \$25,000 per quarter or \$100,000 per annum.</p>	<p>[Business] 6F1. The breakdown per campus of the actual enrollment and overage (shortfall) for fall 2008 and spring 2009 in comparison with projected enrollment, are as follows:</p> <ul style="list-style-type: none"> • National campus – actual of 1,700; short by 80 or 4% • Pohnpei campus – actual of 1,178; over by 128 or 12% • Chuuk campus – actual of 869; short by 371 or 30% • Kosrae campus – actual of 466; short by 34 or 7% • Yap campus – actual of 412; short by 38 or 8% <p>All campuses indicate a shortfall in enrollment except for Pohnpei campus. Chuuk campus has the highest shortfall of enrollment by 371 students or 30%.</p> <p>6F2. The breakdown of the \$837K shortfall of revenue for fall 2008 and spring 2009 per campus, are as follows:</p> <ul style="list-style-type: none"> • National campus – short by \$209K or by 9% • Pohnpei campus – over by \$106K or by 8% • Chuuk campus – short by \$536K or by 36% • Kosrae campus – short by \$142K or by 24% • Yap campus – short by \$55K or by 11% <p>Chuuk campus has the highest shortfall in revenue by \$536K. Last year, Chuuk campus also reported a shortfall of \$567K.</p> <p>The administration instituted the following measures to control the deficit for fiscal year 2009:</p> <ul style="list-style-type: none"> • The President issued memorandum suspending the

reprogramming;

- Finance committee identified unfilled positions and tasked vice – presidents to recommend positions that will be placed on hold.

6F3. Business Office has provided the trial balance for the auditor to begin the audit. Other requested schedules are being prepared in coordination with auditors.

6F4. The market value and unrealized gain (loss) from September 30, 2008 to December 31, 2008 for each money market manager are as follows:

Unrealized

<u>Gain(Loss)</u>	<u>Market Value</u>
• Met West (LC Value) (\$144k)	- \$ 550k
• Renaissance (LC Growth)	- 320k (90k)
• Atlantic (SC Growth)	- 153k (56k)
• SEIX (Fixed Income) 63k	- 1.052M
• Brandes (Global Equity)	- 397k (78k)

6F5. On March 2009 meeting of the board, a directive was adopted delaying implementation of the amended allocation of investments due to the market situation. Upon the advice of the investment consultant, the college is to gradually move toward full implementation.

6F6. Cash receipts from fund raising for the first quarter of FY 2009 is short by \$22,524 or 90%.

Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
<p>7A: Increase involvement of the community in college affairs</p>	<p>[President] President’s Office started targeting the National and State leaderships. President has its first quarterly meeting with FSM President on April 20, 2009. This quarterly meeting will continue with Speaker of the FSM Congress and other governors of the FSM States.</p> <p>[VPIA] VPIA visit to Tol, Chuuk to assess St. Julia School as potential site for teacher training courses during summer 09 and ongoing.</p> <p>DVCEE and Pohnpei Campus Chair of Trade and Technologies co-facilitate final meeting for PREL/FSM DOE K-12 Career and Technical Education Standards project.</p> <p>[VPCRE] CES PNI Program Leaders visited Kepin Kep, Sokehs & ECE centers in Kolonia and Nett Participation and presentation at the 3rd FSM Pandemic and Influenza Summit</p> <p>[VPSS]</p> <ul style="list-style-type: none"> • Members of the President’s Cabinet appeared in front of the HESA Committee for an oversight hearing on the college. <p>[Health Services]</p> <ul style="list-style-type: none"> • Collaborated with the Division of Primary Health Care, Pohnpei State Health Service in the implementation of activities planned for the Leprosy & TB Awareness Day & in promotion of public education on the recent Outbreak of Hepatitis A here on the island . <p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> ○ Campus Director, accompanied by Student Services Coordinator Jeff Arnold and Instructional Coordinator Maria Dison, <i>met with Governor Ehsa, Lt. Governor Churchill Edward, Economic Development Office Administrator Valerio Hallens, and Attorney General Scott Garvey</i> on Thursday, 	<p>[VPCRE] CES PNI agents visited Kepin Kep community and ECE centers in Kolonia & Nett to present its programs and activities. During the visit, about 51 adults including youth showed up for the meeting. In addition, 4 ladies from previous trainings volunteer their times to assisted the Nutrition Aide staff during the one-week workshop/training</p> <p>Participated in the 3rd FSM Pandemic Influenza Summit and did a presentation updates on activities in the Animal Health sector</p> <p>[Health Services]</p> <ul style="list-style-type: none"> • <i>January 23, 2009- Leprosy Awareness Day</i> The dispensary planned and implemented activities, in collaboration with Pohnpei State Leprosy & TB program, to promote public awareness on the effects of Leprosy and ways to prevent and control its spread. Activities including screening and counseling and a PowerPoint presentation on the topic of Leprosy. A total of 70 students and staff were screened and given counseling on leprosy. Fourteen (14) of them participated in the PowerPoint presentation held on January 27, 2009. • <i>Hepatitis A Outbreak Alert-March 19, 2009</i>

March 19th at the Governor's Office. The meeting was the first of the *series of quarterly meetings* scheduled by the Governor's Office for the Campus to meet with him. CD presented an update on major collaborative activities with the state government including the World Park scholarship and internship agreement, Technology & Trades projects such as STW in bridging the gap; the annual T & T exhibit; and revival of the Advisory Council for the T & T programs. CD also presented an update on the status of trainings requested by the government for capacity building. She requested assistance on resolving existing issues with the MOU's for CES and PSBDC. The meeting ended with Governor Ehsa's view on the future of the college. The meeting went very well and resulted in improved communication between the State Government and the College. The discussion at the meeting was also indicative of better future collaborative efforts between the two institutions in mutual projects and programs.

- *PSBDC* counseled 14 and completed one SBG-referred client.
- *PSBDC* attended several meetings with USDA Rural Development and Pohnpei State stakeholders review meeting of FAO-NMTBF Draft Country Paper.
- *PSBDC* assisted Lohdpah Community on its GEF-SPG Proposal for water well drilling and solar powered water pump.
- *PSBDC* Grand Opening Planning Committee visited the new facility and held its first meeting.
- Re-established an *advisory council for T&T* with membership from the private and public community.
- Math instructor, *Deeleeann Daniel*, participated in the National Standardized Test: *FSM Math assessment workshop* to review the first pilot of mathematics assessment project for 4th, 6th, 8th, 10th, and 12th graders.

[Kosrae]

- Local Close-Up program from Kosrae High School visited the campus; an opportunity to do recruitment, etc.

[Yap Campus]

- good working relationships with Health Services, Resources & Development Workforce Enrichment Division (WED), Scholarship Office, Yap DOE, SAIL (School Administrator &

The dispensary, in collaboration with the division of Pohnpei Primary Health Care promote public education on the recent outbreak of Hepatitis A here on Pohnpei. In addition to emails, leaflets on Hepatitis A including its symptoms, modes of transmissions and ways to prevent its spread were posted on the bulletins and distributed in the offices, the dormitories etc..

- *March 24, 2009-TB Awareness Day*- To educate the college community about the TB disease and its effects on the body's system including its symptoms, treatment and modes of transmission, the dispensary, in collaboration with Pohnpei State Leprosy & TB program, distributed over one hundred pamphlets on the topic on campus including the offices, the dormitories etc.

- .

	<p>Instructional Leader), FEMA/PA Office, Yap High School, Ulithi High School, Woleai High School, Yap SDA High School, and Yap CAP.</p> <ul style="list-style-type: none"> - This is done with Career Day each semester. More and more agencies / organizations are participating in this event to share information about their program and careers needed in their industries. - More agencies / organizations are requesting list of Yapese graduates from COM-FSM as part of their recruitment efforts. - Yap State Government continues to be very supportive of the college by agreeing to provide use of state owned land at a rate of \$1 per year for the 3rd five year lease. <p>We have started a recruitment campaign for the college system in late March. For the month of March, we visited the Yyin Village to disseminate information on programs and services provided by the college at all campuses. There were 20 participants.</p>	
<p>7B: Enhance and promote employment opportunities</p>	<p>[President] Submission of the substantial change report on the AS Degree Program in Nursing to Western Association of Schools and Colleges on April 15, 2009 is based on the workforce needs of the FSM states.</p> <p>[VPA] VPA has written letters of reference for students seeking scholarship from the FSM Graduate scholarship fund. Some of these students have already been awarded. Nine of our staff are currently in the SDSU Masters Program enrolling in the second course for the program.</p> <p>[VPIA] 6 students in AC 320 Accounting Internship were placed with local employers for hands on experience in the workplace during Sp 09 semester.</p> <p>Acting Director of Vocational, Community and Continuing Education receives updated training for US Dept. of Labor Apprenticeship Program.</p>	<p>[VPA]</p> <ul style="list-style-type: none"> • More students requested for reference to receive scholarship to attend the Partnership BA Program <p>[VPIA] AC 320 is capstone course for 3rd year in Accounting program.</p> <p>Acting DVCCE was invited to participate in this high level regional meeting. He also learned about WIA programs.</p> <p>See attached resolution regarding Workforce Pipeline development Initiative and Workforce Investment Streamlined Performance Reporting frame work.</p>

	<p>Acting Director of Vocational, Community and Continuing Education participate in Pacific Workforce Director's Workgroup.</p> <p>Acting DVCCE participated in US DOL Clinical Workshop for Apprenticeship programs to be held in San Francisco in March.</p> <p>[Kosrae] Issued piglets to Agriculture alumni and continuing students.</p> <p>[Yap Campus]</p> <ul style="list-style-type: none"> - All vacancy announcements are posted and announced on FM Radio. - A list of graduates of COM-FSM (national, FSM FMI & yap campus) is shared with government and private companies. <p>More offices and agencies are calling us to provide lists of graduates and recommendations of graduates for job openings.</p>	
<p>7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities</p>	<p>[VPIA] Substantive Change Proposal for COM-FSM Nursing Program prepared for submission to WASC by April 15 for May 15 WASC review.</p> <p>Provided overview of the technical programs during the first meeting of the T&T Advisory Council.</p> <p>[Kosrae] Recruitment and awareness visit by Dr. Guboni and health team to Kosrae State was conducted.</p> <p>[Yap Campus]</p> <ul style="list-style-type: none"> - Yap Campus and Yap DOE have been working together to get teachers to achieve their AS degrees in Elem. Ed. At the end of fall 2008, 9students completed all course requirements for graduation. 1 – Electronics Engineering; 4 General Studies; 4 – Elem. Ed. We expect to graduate 11 students at the end of this semester. - We are also working with Health Services to train their nurses and health assistants to man the dispensaries and community health centers. Health Assistants Program resumes this spring semester with 3 courses being offered. More courses to be 	<p>[VPA] Work on the PBDC building has resumed.</p>

	<p>offered during the summer and fall semesters. We also will offer Trial Counselor's Program in Fall 2009 semester by request of the Yap State Court.</p>	
<p>7D: Provide Cooperative Extension Services to the community</p>	<p>[VPCRE]</p> <ul style="list-style-type: none"> • Monthly information bulletin continues to create awareness about various uses of noni. Web posting of this bulletin on the College's website helped wider coverage • Pacific Business Center Program's help is noteworthy in establishing a business deal with Innomark, Inc and Yap Farmers Organization. Project Director received yet another request from CEO of Innomark, Inc. regarding possible business tie up with Yap Farmers Organization and asked for some samples for chemical analysis. • Collaboration with Hawaii Agriculture Research Center staff helped in carrying out chemical analysis of noni varieties in Yap • Greater enthusiasm of community members in home gardening using simplified micro gardens. Some of the groups diversified garden with incorporation of a variety of vegetables. • Improved well-being of families at Gargey is a notable feature • During the past one year, 12 additional households migrated from outer islands to Gargey settlement and began participating in the project • Although small, vegetable gardening brings additional income to some families • Three community groups approached Researcher with requests to set up similar gardens outside Gargey settlement • Plan of Work session helped to update POW for 2009 • Two extension reports submitted online 	<p>[VPCRE]</p> <p><i>Activities</i></p> <ul style="list-style-type: none"> • Noni project activities such as seedling production, distribution and information dissemination continued • Regular monthly information bulletin published and distributed • Held discussion with Dr C.L. Cheshire, Pacific Business Center Program regarding export of noni fruits to Innomark, Inc in US. Suggested idea was to contact Yap Chamber of Commerce for further discussion. • A demonstration garden is maintained at the experiment station with crops like red lettuce, okra, Chinese cabbage, bell pepper and tomato • Field experiment on eggplants to test the efficacy of soil Solarization continued. After six months of growth, on an average each eggplant showed 60% increase in fruit yield. Data collection continues. • Based on the above findings, one scientific abstract was completed and submitted to Congress Managers for the upcoming International Congress of Ecology. • Based on the previously conducted island wide survey, fruits from three varieties of noni were collected in triplicate for chemical analysis. • Collected fruits were immediately frozen and hand carried to Hawaii Agriculture Research Center laboratory for analysis. Immediately upon arrival, fruits were subjected to freeze drying, prior to analysis. Chemical analyses are underway. • President Spensin and VPA Joe visited vegetable gardens at AES and at Gargey settlement. At Gargey settlement, they held discussions with clients

	<ul style="list-style-type: none"> • Plan of Work sessions were conducted for senior staff of CRE by COM-LGP [Kosrae] • Nutrition Education in the communities • Sustainable Agriculture Program 	<ul style="list-style-type: none"> • Gargey community continues to engage in home gardening • As part of Gargey project, hundreds of okra, sweet pepper, tomato, Chinese cabbage, lettuce and eggplant seeds and seedlings were distributed to community members • As part of outreach activity, five field visits and two vegetable cultivation training sessions were extended to a farmer in Dalipebinau. Over 1000 seedlings of Chinese cabbage, 50 seedlings of bitter gourd and seeds of sweet peppers were also distributed. Seeds of tomato, sweet pepper and lettuce were distributed to two women farmers. • For the past two months, one work-study student was attached with the Agricultural Experimental Station. He received training in various nursery and gardening activities. • Two interns from University of Hawaii spend a day with AES staffs to learn basics of Yapese agricultural system. • Provided necessary input for a collaborative project proposal compiled by Michigan State University for submission to USDA. Focus of this project will be to explore the potential of organic farming in Yap • Activities took place during the month of March include; school visits and EFENP session in the communities. • Four new gardeners recruited to the program and were provided with vegetable seedlings. Two schools were recruited and provided with vegetable seedlings. A short workshop on basic agriculture were also conducted to these students which covered the site selection, transplanting,
--	---	---

	<ul style="list-style-type: none"> • CYFAR Project • Food Preservation and Food Processing • Community Resource Development 	<p>seed sowing, watering, fertilizing, and harvesting. Students were able to practically do basic agriculture. Assisted youth programs in the two communities and managing CES nursery.</p> <ul style="list-style-type: none"> • Three cultural teachers hired to run crafting and carving activities. Four youth groups were recruited and actively participating in handicraft and wood carving program in the communities. • Conducted 4 sessions to two youth groups during the month. 6 girls were actively participated in the program and learned how to select quality crops for jam, also learned techniques of making good jam. Assisted Youth Agent and the female cultural teacher implementing handicraft project in the community. Admin: Assisted COM-FSM endowment fund raising. • The Ext. Assistant continued to work with two community groups and Lelu ninth graders. All the three groups consisted of 53 members. One group ended their training by displaying their completed projects. The group managed to work and complete three different kinds of projects explicitly mumu, fitted sheet and pillow case. A short program was held at the training site to express their appreciations to the Ext. Assistant as well as to commemorate the completion of the 1 ½ month training. The group leader gave words of appreciation to both the group members and Ext. Assistant. Some of the participants already seeking assistance from the Kosrae Small Business Development Center in order to start their own businesses. The other community group was able to manage and complete assigned sewing projects within 1 ½ months period. Planned projects were mumu, fitted sheet and pillow case. • Lelu Elementary ninth graders girls have
--	---	---

	<ul style="list-style-type: none"> • Performed Research and Extension Activities 	<p>completed the major parts of the project. Assigned activities were to measure, cut and sew a backpack. They all completed their assignments very well.</p> <ul style="list-style-type: none"> • Conducted home visit to assist mother and daughter on how to cut and make ready-made pattern and assisted them on how to operate their newly purchased sewing machine. Assisted Kosrae High School teacher on how make pillow case yarn. Assisted former client on how to cut balloon bottom. Video show to one community group on how to operate sewing machine to make button hole and to attach button to the sewn shirt. • The Kosrae Agricultural Experiment Station concentrated on two research and extension projects viz., Multiplication of Staple Food Crops through Micro propagation and <i>In Vitro</i> Germplasm Conservation in Kosrae State; and Multiplication and Distribution of Banana, Taro, Sweet Potato and Noni in the State of Kosrae, during the reporting period. • The proposal development work is on progress on two research projects on <i>in vitro</i> breeding to develop salt tolerance soft taro, and sweet potato. Both the proposals are in final phase of writing and will be submitted for peer review in the next month. • Ongoing research focused on improving micro propagation protocols and nursery techniques for mass-multiplication of different varieties of banana, taro and sweet potato. The media was formulated and prepared for the passage of cultures, and work on more varieties of banana, sweet potato and taro is under progress for protocol development and/or further refinement.
--	--	--

	<p>[Kosrae]</p> <ul style="list-style-type: none"> • Another SARE grant proposal and funded to promote integrated sustainable agriculture. 	<ul style="list-style-type: none"> • The Kosrae Agricultural Experiment Station continued seedling distribution and farm visits for on-site recommendations. During visits, technical assistance and support were provided to farmers on new and innovative farming techniques and practices. Transfer of tissue-cultured plantlets from growth room to greenhouse for acclimatization; and from greenhouse to nursery for maintenance, and distribution are being continued. In the reporting period, more than 25 banana, 100 taro and 500 sweet potato seedlings were produced. • All the banana plants are showing healthy growth at the banana evaluation and demonstrations plots in the Malem and Lelu Municipalities, and are being maintained regularly. • An abstract on research and extension work on banana has been prepared and submitted to the review committee responsible for the International Banana Symposium in China for publication and presentation in the month of September 2009. Work on analysis of research and extension data has been initiated to write full paper. • A group of the College of Micronesia-FSM, National Campus students along with the Instructor and Science Chair visited the Kosrae Agricultural Experiment Station. The group toured tissue culture and nursery facility, and a presentation on tissue culture and nursery work being carried out at the Kosrae Agricultural Experiment Station was given. • Preparation has been started for ADAP Food Security Project. Power Point Presentations on land preparation, planting material preparation, planting material storage, methods of planting,
--	--	---

	<p>[Yap Campus] <u>AES:</u> See attached report.</p> <ul style="list-style-type: none"> • Monthly information bulletin continues to create awareness about various uses of noni. Web posting of this bulletin on the College's website helped wider coverage • Pacific Business Center Program's help is noteworthy in establishing a business deal with Innomark, Inc and Yap Farmers Organization • Collaboration with Hawaii Agriculture Research Center staff helped in carrying out chemical analysis of noni varieties in Yap • Greater enthusiasm of community members in home gardening using simplified micro gardens. Some of the groups diversified garden with incorporation of a variety of vegetables. • Improved well-being of families at Gargey is a notable feature • During the last year, 12 additional households migrated from outer islands to Gargey settlement and began participating in the project • Although small, vegetable gardening brings additional income to some families <p>Three community groups approached Researcher with requests to set up similar gardens outside Gargey settlement.</p>	<p>time and distance of planting, replanting, fertilizer and compost application, cultivation, weeding and harvesting, and compost preparation are under preparation. Other extension material for the project, program schedule, hands-on activities, and proper project coordination has been planned. The ADAP Food Security Project's first one-week training for trainers and farmers will be held at Majuro for 25 participants.</p> <p>[Yap Campus] <u>Activities</u></p> <ul style="list-style-type: none"> • Noni project activities such as seedling production, distribution and information dissemination continued • Regular monthly information bulletin published and distributed • Held discussion with Dr C.L. Cheshire, Pacific Business Center Program regarding export of noni fruits to Innomark, Inc in US. Suggested idea was to contact Yap Chamber of Commerce for further discussion • Field experiment on eggplants to test the efficacy of soil Solarization continued. After four months of growth, on an average each eggplant showed 40% increase in fruit yield. Data collection continues. • Based on the previously conducted island wide survey, fruits from three varieties of noni were collected in triplicate for chemical analysis. • Collected fruits were immediately frozen and hand carried to Hawaii Agriculture Research Center laboratory for analysis. Immediately upon arrival, fruits were subjected to freeze drying, prior to analysis. Chemical analysis will be performed soon. • President Spensin and VPA Joe visited vegetable garden at AES and at Gargey settlement. At Gargey settlement, they held discussions with clients
--	---	---

		<ul style="list-style-type: none"> • Gargey community continues to engage in home gardening • As part of Gargey project, hundreds of okra, sweet pepper, tomato, Chinese cabbage, lettuce and eggplant seeds and seedlings were distributed to community members <p>Harvest for January includes 62 heads of lettuce, 162 head of Chinese cabbage, 3 pounds of cucumber, 14 bundles of spring onion, 4 lb of eggplant, 17.49 lb of tomato and 7.04 lb of bell pepper. While most of the harvest were used for home consumption, one group earned \$15.00 from sale of vegetables</p>
--	--	--

Strategic goal 8: Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity

Objectives	Accomplishments	Comments/additional detail
<p>8A: Increase community involvement in college affairs</p>	<p>[President] On April 1, 2009 I delivered the opening remarks at the COM-FSM Founding Day. The students from the FSM states also showcased their traditional dances, cultures, which depicts the 16 years of preservation of cultures at the College.</p> <p>[VPA] Continue to facilitate the use of the gym by Tuna Commission and for upcoming graduations for Pohnpei Schools.</p> <p><u>Pohnpei Campus</u></p> <ul style="list-style-type: none"> • A vendor from Nukuoro was at Pohnpei Campus on February 13 and 18 selling locally made jewelry to Pohnpei Campus faculty, staff and students. The agreement with the vendor was that 10% of the sale will be submitted to the Pohnpei Campus Business Office as part of our contribution to the COM-FSM Endowment Fund. <p>[Yap Campus]</p> <ul style="list-style-type: none"> - Recruitment campaign began on March 29 with plans to visit village groups and special interest groups to disseminate information of programs and services provided by the college system. <p>Public invited to movie nights</p>	

8B: Cultivate respect for individual differences, and champion diversity	<p>[Human Resources] 14 ethnic groups from around the world in addition to the four states of the FSM are represented in the employees hired and work for the College.</p>	<p>[Human Resources] ↳ Saipan, Hawaii, UK, US, Palau, Canada, Romania, Sri Lanka, India, Nauru, Kiribati, Thailand, Philippines, Fiji, Yap, Kosrae, Pohnpei, & Chuuk.</p>
--	--	---

Strategic Goal 9: Provide for continuous improvement of programs, services and college environment

Objectives	Accomplishments	Comments/additional detail
9A: Improve institutional assessment and evaluation	<p>[President] Ongoing matter at the College. Hired two consultants that have updated the College on where we are in meeting the WASC Assessment requirements.</p> <p>[VPA] Attending and contributed to meetings of the Institutional Assessment committee.</p> <p>[VPIA] Site monitoring visit conducted at Chuuk Campus March 16-20 to follow up on instructional matters related to consistency and quality of course delivery, resources, and assessment activities</p> <p>DAP attended the Association of American Colleges and Universities conference on General Education, Assessment and the Learning Students’ Needs February 26-28 in Baltimore, Maryland. The main purpose was to gather information on revising COM-FSM’s general education program.</p> <p>Two SLO Assessment workshops conducted for faculty at Chuuk Campus (March 18) and Pohnpei Campus (April 8) for orientation to Institutional Assessment Plan, handbooks, and assessment worksheets.</p> <p>One review of current assessment framework and date conducted by outside consultant.</p> <p>Instructional Affairs and LRC staff participate in Self Study working</p>	<p>[VPCRE]</p> <ul style="list-style-type: none"> Serves as member of Yap Campus Steering and Standard IV Working Group to draft report for Accreditation Commission <p>CRE is responsible to submit an annual report on the proscribed USDA Format through COM-LGP. The report is shared first with the President and then combined with Palau and RMI units. COM-FSM staff helped COM-LGP staff to complete the report and submit.</p> <p>[Business] 9A. The MIP Fund Accounting system is the software being used by the college in recording and processing financial transactions.</p> <p>[SSSP]</p>

	<p>groups Standard I – VPIA chaired three meetings Standard II- DAP and LRC Director attended all meetings Standard IV- VPIA participates in three meetings.</p> <p>[VPCRE]</p> <ul style="list-style-type: none"> • Gained better understanding of Accreditation Commission’s rules and procedures, and College’s role in meeting accreditation requirement • FY’08 Annual Report was submitted for COM-FSM and further, for all Micronesia via COM-LGP. <p>[Human Resources] HR Director with others continues the implementation process for organizational chart/structure. HR Office continuous with its unit assessment data gathering /analysis and is 80% completed.</p> <p>[Business] 9A1. Two Business Office staffs attended the training for the MIP Fund Accounting system. The training covers basic and advance courses and updates on the new version of MIP Fund Accounting system.</p> <p>9A2. Comptroller, Business Office Manager, State Campus Accountant, General Accountant and Payroll Accountant actively participate in Finance Committee and other committee meetings.</p> <p>[SSSP]</p> <ol style="list-style-type: none"> 1. Part of the continuous improvement of program and services, director is actively participating in the Accreditation self study meetings. 2. Submitted program assessment report for 2007-2008 on March 2nd to VPSS <p>[Yap Campus]</p> <ul style="list-style-type: none"> - Jon Berger, Math Instructor, has taken the lead in assisting all faculty members with the assessment process. This is an on-going process. - Yap Campus has submitted assessment worksheets for all 	<ul style="list-style-type: none"> • 1 a. The Chairs of Self Study Standard I, III, IV met with SSS participants on February 25th, to elaborate more about the accreditation/self study process and information. Chair of SSIII briefed students on standard II. • 1b. SSS staff members met January 19th and February 19th to revisit and review the SSIIA4-6 and the sections on student services • 1c. SSS director participated in 5 scheduled meetings for the SSSII – meetings usually held at 3:00 p.m.
--	---	--

	<p>administrative units. Working together to stay focused on the assessment process.</p>	
<p>9B: Integrate planning, evaluation and resource allocation for continuous improvement</p>	<p>[President] Board approved policy on continuous improvement will direct the administration and the rest of the college on integrating planning and evaluation and resource allocation. Need to develop a plan on implementation on the continuous improvement policy.</p> <p>[VPA] Chaired the Planning and Resources Committee and conducted several meetings to work out plans for restructuring the college to be sustainable, maintain quality and responsive to the needs of manpower development for the FSM. Several of these meeting have involved lengthy discussions by VPs, President, Directors trying to arrive at something which will be presented at the Presidential Retreat in May 2009.</p> <p>[VPCRE] CRE Assisted in the Update of the USDA five year Plan of Work for COM-LGP Micronesia</p> <p>[Human Resource] HR Director is part of Accreditation Self Study Group on Standard III and is sub-chair of the Human Resources Section.</p> <p>[VPSS]</p> <ul style="list-style-type: none"> • The Self Study Standard III met 3 times during the quarter to finalize the descriptive summary and to start working on the self evaluation process. • As a member of the Self Study Steering Committee, VPSS was involved in the workings of the self study by taking part in meetings of the committee. This committee spearheads the work of the self study. <p>[Yap Campus]</p> <ul style="list-style-type: none"> - Assessment workshop provided and assessment of each unit done. - Better understanding of need for assessment and governance policy. <p>Campus staff's participation in system wide committees including</p>	<p>[VPA] Continue to work with directors of campuses and programs to collect data about the Assessment Plans and report them regularly.</p> <p>[VPCRE]</p> <ul style="list-style-type: none"> • The five year Plan of Work is a rolling plan that is updated yearly. • Individual POWs are being developed by all staff <p>[Human Resource]</p> <ul style="list-style-type: none"> • Standard III –Human Resources section is developed in conjunction with the assessment of the HR Unit and is shared with HR staff and relevant college members.

the Standards Committees.

[Board of Regents]

- The Board endorsed the Follow-Up Report for submission to the Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC).
- The President's contract was renewed for another two years.
- A policy on Continuous Improvement Cycle was approved.
- The holiday policy was revised to read: The College is to observe all FSM and host state holidays.
- The Board approved the proposed revisions and made further revision to Section VIII Compensation Policies and Practices of the Personnel Policy and Procedure Manual. The revisions are to be implemented March 2009.
- Due to the current market situation, the Board delayed implementation of the reallocation of the endowment fund which was approved January 2009. Upon the advice of the investment consultant, the college is to gradually move toward full implementation.
- The Board adopted a resolution recognizing and commending Mr. Andrew R. Yatilman for his commitment, service, and dedication to the College and the Nation while serving on the COM-FSM Board of Regents.
- The Board directed the administration to develop several budget scenarios that bring the Board's approved FY 2009 budget to the funding level for the Board's consideration at the next meeting.
- The administration was directed to look into the feasibility of conducting job audits, including the cost, which would lead to policy formation.

<p>9C: Increase research and data driven decision making</p>	<p>[President]</p> <ul style="list-style-type: none"> Contracted Research and Planning Office to work with the other Researchers at other PPEC institutions to develop a regional fact book. Also collaborated with Research and planning office to develop the 2008 Fact Book for the COM-FSM. <p>[VPSS]</p> <ul style="list-style-type: none"> VPSS also took part in several meetings of the Finance Committee, Assessment Committee, Planning & Recourses Committee, Curriculum Committee, Cabinet, to review policies and matters of importance to the college in terms future direction of the college. VPSS attended the March 2009 meeting of the Board of Regents in Chuuk. The big item was the talking points and the future direction of the college and the roles of campuses. <p>[Human Resources]</p> <ul style="list-style-type: none"> HRO continues to track, collect and provide HR statistical information and research on policy developments and procedures. <p>[IRPO] Completed its first Fact Book during sp'09</p>	<p>[Human Resources]</p> <ul style="list-style-type: none"> Information is used in committee and office decision making and recommendation
<p>9D: Develop an integrated data system</p>	<p>[VPA]</p> <ul style="list-style-type: none"> Facilitated the contract payments for the consultant developing the SIS Facilitate the development of the SIS Procedure Manual for users to input accurate data on a timely basis. <p>[Information Technology] Work on SIS phase II has begun. Currently efforts to integrate existing usernames and passwords for com-fsm personnel and students into the LDAP system used by the SIS database are underway.</p> <p>The developer's first site visit for onsite work at the national campus for SIS phase II is complete.</p> <p>The current plans for SIS Phase II is for providing faculty access to the student database include the following features:</p>	<ul style="list-style-type: none">

	<ul style="list-style-type: none"> • access to the course catalog and schedule, including each term's schedule of classes, • lists of open or closed sections during registration, and your own schedule of classes being taught • advisor access to advisee academic history and IDP reports, including the ability to • check an advisee's completion of any available degree program • class schedules for advisees • class lists in both printable and CSV formats (for importing into spreadsheets or databases used to record assignments or calculate grades), including basic demographic information on each student (first language, state of origin), and their preferred e-mail address <p>Student access is planned to include:</p> <ul style="list-style-type: none"> • access to course catalog and schedule, including each term's schedule of classes • display of their current registration • access to their online transcript and IDP reports, with ability to check completion of any available degree program • display of current receivables account • display of any pending financial aid awards • ability to maintain contact information (surface and preferred e- mail address) <p>[Yap Campus]</p> <ul style="list-style-type: none"> - Yap Campus provide information, data, and survey results to IRPO <p>SIS in use now starting summer 2008.</p>	
<p>9e: Enhance decision making and communications at the college through implementation, monitoring and evaluation of the new governance</p>	<p>[Admissions and Record]</p> <ol style="list-style-type: none"> 1. Committee on Recruitment, Admissions, and Retention (RAR) recommended to the President's approval the recommendations of the VP for Instructional Affairs specifically on the reconsiderations of the admission statuses of 44 students from certificate level to degree level. This recommendation had 	

<p>Policy and revised standing committee structure.</p>	<p>been approved by the President, 2/5/2009;</p> <p>2. Upon recommendations from the Committee on RAR, President approved (a) readmissions of 32 students, (b) admissions into the second degree of 12 students, (c) admissions into the TYC in Teacher Preparation of 31 students, and (d) new admission of 1 first-time in college student.</p> <p>[Pohnpei Campus]</p> <ul style="list-style-type: none"> • Faculty and staffs participated in the Accreditation Standards Self-Study working groups for the college standing committees. • Campus Secretary continued to participate regularly in the Personnel committee meetings at the National Campus. • Provided overview of the technical programs during the first meeting of the T&T Advisory Council. • Regular standing campus committees were held according to schedule. For Administration, the meetings were: monthly Management Team meeting, monthly Administrative Staff meeting, and bi-weekly meeting with Maintenance, Security, and Janitorial supervisors. • Instructional divisions continued to hold monthly meetings to share information and discuss matters. <p>[Kosrae Campus]</p> <p>A Chair committee was established as an action unit to discuss issues and plan for improvement activities concerning Kosrae Campus as well as the system.</p>	
---	--	--

College of Micronesia - FSM
Institutional Priorities FY 2009

Introduction

The institutional priorities for FY 2009 guide major improvement efforts for the College of Micronesia – FSM. The institutional priorities form a basis of allocation of resources (human and financial) to support improvement efforts of the college and are a foundation for reporting on the college to the Board of Regents, FSM national government and other key stakeholders.

1. Improve communications, governance and technical assistance by:

- a. Promoting linkages with K – 12 and external stakeholders. **PRPS 1, 3, 4, 5 WR 1, 4, 5 REPORT against SG 4a**
- b. Promoting the college as a major source of technical assistance for the nation. **PRPS 1, 3 REPORT against SG 7c**
- c. Ensure that all WASC recommendations on communications and governance are met by implementation of the communications and governance policies and plans with emphasis on completing all decision grids for roles and responsibilities and decision making and development of written processes and procedures. **PRPS 1, 3 WR 1, 2, 3, 4, 5 REPORT against SG 4a**

2. Enhance instructional and student services (Promoting all aspects of the college as a learning centered community college) by:

- a. Expanding service learning opportunities on all campuses through student organizations and academic courses. **REPORT against SG 1a (instruction) 2b (student services)**
- b. Increasing opportunities for improved transfer and continuing education opportunities for students. **REPORT against SG 2b**
- c. Conducting training for all faculty and staff for the college on student centered learning, TESOL techniques and improved assessment activities. **REPORT against SG 5a**
- d. Implementing at least one learning community at each campus per semester. **REPORT against SG 1a**
- e. Revising program and course outlines to reflect learning centered learning approaches. **REPORT against SG 1a**
- f. Revising job descriptions of faculty and staff to reflect learning centered work activities. **REPORT against SG 5c**
- g. Implementing a uniform general education core assessment across all campuses. **REPORT against SG 9a**

3. Improve fiscal stability and facilities by:

- a. Implementing a comprehensive strategy for the college's endowment fund. **WR 4 REPORT against SG 6b**
- b. Developing a plan for attaining fiscal stability of the college. **PRPS 1 REPORT against SG 6a**
- c. Conducting a comprehensive review of college operations for equity in resource allocation, based on data and evidence collected in FY 2008. **WR 4, 6 REPORT against SG 9b**
- d. Implementing the college's facilities master plan with emphasis on:
 - i. Promoting infrastructure development for Chuuk campus permanent site **WR 8 WR 9 REPORT against SG 3a**
 - ii. Improving preventive maintenance and energy management in new and existing building **WR 9 REPORT against SG 3b**
 - iii. Promoting facilities design and renovation to enhance a learning centered physical environment **WR 9 REPORT against SG 3a**

4. Ensure Continuous improvement by:

1. Implementing and monitoring progress on the college's enrollment management plan and conducting formative assessment. **PRPS 4, 5 REPORT against SG 2a**
2. Review and revision of the college's technology plan that evaluates, supports and plans for the future of instruction, student services and administrative functions across the college's sites. **WR 4 REPORT against SG 4b**
3. Raising the profile of the college through enhanced research and reporting. **PRPS 1 REPORT against SG 9c**
4. Monitoring implementation of the institutional assessment system for all programs and services of the college to **ensure program review occurs for all programs and services** and met training needs of faculty and staff with emphasis on closing the loop to determine change based on evidence. **PRPS 4, 6 WR 3, 4, 5, 6 REPORT against SG 9a**
5. Providing continuous improvement through a comprehensive staff training program. **WR 4 REPORT against SG 5a**
6. Preparing for development of the college's self study to meet WASC accreditation standards in FY 2010. **PRPS All WR All REPORT against all strategic goals as appropriate**
7. Meeting all WASC Recommendations by March 31, 2009 **REPORT against all strategic goals as appropriate**
8. Following up on implementation and status of FY 2008 priorities. **PRPS All WR All REPORT against all strategic goals as appropriate**

PRPS # (President's Retreat 2007 Problem Statement #) WR # (WASC Recommendation #)

President's Retreat 2007 – Problem statements, action strategies & interventions

Problem statement & action strategies	Interventions
<p>1. There is insufficient dialogue and information exchange between external stakeholders and the college in regard to economic and social development needs, program development, service delivery and funding for students and the college [Goal 7a]. The college needs to:</p> <ul style="list-style-type: none"> a. Improve dialogue and information exchange between the College and stakeholders pertaining to funding for students and the college. b. Improve dialogue and information exchange between the College and stakeholders pertaining to the delivery of College services. c. Improved communication and exchange of information between stakeholders and the college for program development/improvement. d. Improve dialogue and information exchange between the College and stakeholders pertaining to College programs and services related to economic growth and social development. 	<p>1a – d: Incorporate into development of the college's communication plan.</p>
<p>2. Inadequate development, understanding and application of quality standards for an effective student centered learning environment [Goal 9b]. The college needs to:</p> <ul style="list-style-type: none"> a. Enhance/develop and implement quality standards throughout the system in all areas. b. Improve understanding of standards c. Assess/use results as basis for decision making 	<p>2a & 2c: Incorporate action strategies into development of the i) institutional assessment plan (set up a process for quality standards), ii) improvement of reporting, iii) key indicators of the strategic plan iv) governance structure & v) enrollment management indicators. 2b: Include in training of above items.</p>
<p>3. Governance processes including development, implementation and evaluation do not include all necessary internal and external stakeholders [Goal 4a]. The college needs to:</p> <ul style="list-style-type: none"> a. Develop implementation plan for Communication Policy b. Develop implementation plan for Shared Governance Policy 	<p>3a: Communications plan development 3b: Governance policy implementation</p>
<p>4. The academic level of the majority of incoming students is inadequate to meet college level standards [Goal 2c]. The college needs to:</p> <ul style="list-style-type: none"> a. Improve dialogue and communication between NDOE, SDOEs and the college to improve K-12 & 13 educational outcome b. Promote the value of education among all stakeholders c. Collaborate with K12 in designing and implementing a plan to raise the awareness and importance of vocational education/technical programs 	<p>4a & 4b: Incorporate into development of communications plan & reporting of results on i)COMET, ii) IAP results & iii) TRIO 4c: Incorporate into development of i) communications plan and ii) retention (& recruitment) plan</p>
<p>5. The success and retention rate of students at the college is less than 40% [Goal 2c]. The college needs to:</p> <ul style="list-style-type: none"> a. Enhance working relations with K-12 to bridge the gap for students entering college (increase the number and/or per cent of degree students entering the college, reduce the number and/or per cent of under prepared students entering the college, provide realistic expectations to students entering the college, provide supplemental course and programs, etc.) b. Increase quality and effectiveness of remedial programs at the college. c. Promote programs and services (retention plan, increased tutoring, improved advising, mentoring etc.) that increase student success and retention within the College d. Improve quality control in student services College wide. e. Improve quality control in administrative services College wide. f. Ensure consistency and quality of instructional services College wide g. Improve facilities and technology availability and accessibility. h. Develop and implement an institutional assessment plan. i. Improve the image of the College 	<p>5a: Incorporate into development of communications plan 5b: Incorporate into development of the i) IAP, ii) retention (& recruitment) plan, & iii) increase training for remedial instruction and support services 5c: Develop a retention (& recruitment) plan 5d, 5e, 5f: Same as problem statement 2 above 5g: Incorporate into revision, improvement and expansion of enrollment management indicators, and facilities master plan 5h: IAP 5i: Develop a plan that indicates how each part of the college contributes to its image</p>

College of Micronesia - FSM
 Summary of Expenditures
 From October 01, 2008 to March 31, 2009

	Actual Expenditures	Compact II Share	COM-FSM Share
Campuses:			
Pohnpei	784,585	440,341	344,243
Chuuk	784,141	324,515	459,626
Kosrae	415,260	185,872	229,388
Yap	299,834	152,605	147,229
	2,283,820	1,103,335	1,180,485
National			
211 Social Science	71,276	53,536	17,740
212 Education	126,217	115,330	10,888
213 Business	72,987	56,355	16,633
214 Math & Science	250,253	194,202	56,051
215 Lang & Lit	166,487	121,102	45,385
217 Agriculture	15,374	8,475	6,899
221 Exercise Sport Sc	3,947	-	3,947
271 LRC & MITC	162,240	122,071	40,169
273 Media	1,831	1,703	128
313 Counseling	36,855	-	36,855
314 Recreation/Gym	54,880	-	54,880
315 Health Services	18,795	-	18,795
401 Dormitory	68,531	-	68,531
371 Maintenance	488,035	-	488,035
National	1,537,709	672,774	864,935
System support:			
Office of the President			
151 Office of the President	80,987	-	80,987
900 Land grant	-	-	-
	80,987	-	80,987
Administrative Services			
191 Office of VPAS	36,389	-	36,389
153 HR Office	85,022	-	85,022
152 Research/Planning	39,791	-	39,791
163 Business Office	189,081	-	189,081
155 Dev./Community Rel.	21,224	-	21,224
272 Information Technology	157,152	41,091	116,061
	528,659	41,091	487,568
Instructional Affairs			
201 Office of the VPIA	134,971	110,335	24,636
216 Vocational Education	-	-	-
	134,971	110,335	24,636
Student Services			
301 Office of the VPSS	121,093	-	121,093
311 Admissions & Records	63,929	-	63,929
312 Financial Aid	64,008	-	64,008
	249,030	-	249,030
System-wide	993,646	151,426	842,220
Total Expenditures	4,815,175	1,927,534	2,887,640

College of Micronesia-FSM
Summary of Compact II Expenditures
From October 01, 2008 to March 31, 2009

Divisions	National	Pohnpei	Chuuk	Kosrae	Yap	Total
<u>Prior Quarter (Quarter 1, October 01 to December 31, 2008)</u>						
201	62,323					62,323
211	28,590					28,590
212	61,472					61,472
213	27,647					27,647
214	99,576					99,576
215	71,359					71,359
217	4,564					4,564
271	65,321					65,321
272	22,136					22,136
273	1,703					1,703
112		197,089	156,129	90,466	75,321	519,005
114		40,239	28,593	18,214	9,621	96,668
	444,692	237,328	184,722	108,680	84,942	1,060,364
<u>This Quarter (Quarter 2, January 01 to March 31, 2009)</u>						
201	48,012					48,012
211	24,947					24,947
212	53,858					53,858
213	28,707					28,707
214	94,626					94,626
215	49,743					49,743
217	3,911					3,911
271	56,750					56,750
272	18,955					18,955
273	-					-
112		170,128	115,986	61,964	58,484	406,562
114		32,886	23,808	15,228	9,179	81,100
	379,508	203,014	139,793	77,192	67,663	867,171
<u>Total (Quarter 1 and 2, October 01, 2008 to March 31, 2009)</u>						
201	110,335					110,335
211	53,536					53,536
212	115,330					115,330
213	56,355					56,355
214	194,202					194,202
215	121,102					121,102
217	8,475					8,475
271	122,071					122,071
272	41,091					41,091
273	1,703					1,703
112		367,217	272,114	152,430	133,805	925,567
114		73,124	52,401	33,442	18,800	177,768
	824,200	440,341	324,515	185,872	152,605	1,927,534

Utilities Billing Report

	3/23/2009	2/13/2009	12/18/09			
Building	Mar-09	Feb-09	Jan-09	Dec=08	Nov-08	Oct-08
Classrm A	1,819.13	1,316.26	2,570.55	2,942.67	2,924.90	2,740.34
Classrm B	709.56	419.00	971.73	1,285.18	1,365.63	1,170.32
Cafeteria C	2,580.23	2,316.74	2,784.09	2,774.39	2,821.25	2,975.40
Male Dorm D	2,027.32	2,156.17	2,919.24	3,060.41	2,972.93	2,886.14
Female Dorm E	1,883.89	1,812.10	2,567.85	2,688.59	2,760.58	2,737.37
Faculty Office F1	1,883.98	1,536.85	2,486.76	2,717.19	2,760.58	2,945.65
Faculty Office F2	1,700.08	1,636.16	2,371.90	2,508.31	2,710.30	2,592.69
Adminisration G	4,177.51	3,945.34	5,297.88	5,682.26	6,309.89	5,712.77
LRC -H	5,221.89	4,893.44	7,117.90	8,294.58	8,999.68	7,785.63
Agriculture I	846.08	870.19	1,377.97	1,078.62	1,627.48	776.24
Student Center K	1,358.72	1,251.65	1,736.68	1,713.26	1,916.73	1,879.96
Gym-L	2,084.33	3,004.70	3,671.28	4,939.10	6,224.57	3,754.52
IT Shop-M	949.84	858.65	1,661.44	1,736.62	1,893.47	1,905.25
Maintenance- N	1,364.18	1,113.64	1,073.09	1,087.35	1,127.49	1,097.92
Well	1,734.15	1,070.82	1,911.47	1,831.96	1,953.13	1,763.42
COM PAL	4.00	4.00	4.00	58.63	33.37	68.93
PCC						
	30,344.89	28,205.71	40,523.83	44,399.12	48,401.98	42,792.55
	234,668.08					



Office of the President

COLLEGE OF MICRONESIA - FSM

P.O.Box 159, Kolonia, Pohnpei
Federated States of Micronesia 96941

Phone: (691)320-2190 / 431-1451

Fax: (691)320-2479

April 17, 2009

The Honorable Finley Perman
Secretary – FSM Finance
FSM National Government
Federated States of Micronesia
Palikir, Pohnpei FM 96941

Dear Secretary Perman:

The College is pleased to transmit the 2nd Quarter FY 2009 Compact Financial Status Reports (CFR-1/ SF-269) and Cash Transactions Reports (CFR-2/ SF-272) covering the period January 01, 2009 to March 31, 2009 for CSG-FSM-2009-EDU-CR of \$3,800,000 from Education Sector Grant. We will likewise send electronic copies of these reports and supporting documents via email.

Should you need further information regarding the above reports, please do not hesitate to contact me or Mr. Danilo V. Dumantay, Comptroller.

Thank you for your continued support to your college.

Sincerely,


Spensin James
President

Cc: Rose Nakanaga, Asst. Secretary